



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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Tuesday, October 17, 2017 Budget and Finance Committee Meeting

Marine Exchange Conference Room
3601 S. Gaffey Street, #803, San Pedro, CA 90731

MEETING NOTES

- 1. WELCOME AND CALL TO ORDER:** Meeting was called to order at 6:00 pm by Chair Robert Bryant. There was a quorum with 6 committee members, and 6 others present.

Committee Members

| | |
|----------------------|------------------------------------|
| Robert Bryant, Chair | Present |
| Millicent Borgarding | Present left at 6:20 pm - Resigned |
| Bob Gelfand | Present |
| Adele Healy | Present |
| David Meyers | Present |
| Dean Pentcheff | Present |

Other Attendees

Alan Franz, PVL
Casey Warren, CSP
Andrea Vona, PVL
Doug Epperhart
Kathleen Martin
Kavitha Muthuswamy

2. INTRODUCTIONS

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Bob Gelfand wants board to inquire about a payment of \$750 to a vendor for a 2016 selection video that was never received. Doug Epperhart will follow up on this.

4. UPDATE ON TREASURER'S REPORT – Treasurer, David Myers – not addressed due to time constraints

5. SELECT GRANT RECIPIENTS FOR APPROVAL BY THE FULL BOARD AT THE NOVEMBER BOARD MEETING

- There were four Neighborhood Purpose Grant applications received by the deadline as follows:
 - Harbor L.I.T.E.S. Boosters for Los Angeles Police Department
 - Palos Verdes Peninsula Land Conservancy
 - Angels Gate Park
 - Clean San Pedro
- The application from Harbor L.I.T.E.S. was disqualified for issues with the application related to the 501c3.

Motion by **Bob Gelfand** to approve the following Neighborhood Purpose Grant applications and amounts; Angels Gate Park \$250, Clean San Pedro \$750, and Palos Verdes Peninsula Land Conservancy \$1,500, seconded by **Dean Pentcheff**. Motion passed with 4 yes (Gelfand, Healy, Meyers, and Pentcheff), 0 no, 1 abstention(Bryant), and 1 left meeting early (Borgarding).

6. UPDATE ON GRANT APPLICATION REQUEST PROGRAM

- Discuss and consider adjusting dates for next round. It was decided that the dates for the second round would remain as set at the July 1, 2017 Budget and Finance meeting (see below)
 - Second deadline:** NPG applications must be received no later than Wednesday, January 10, 2018 by 12:00 pm (noon)
 - Committee to review applications the second and third week in January
 - Presentation of committee recommendations to board at the February 2018 board meeting.
- Discuss and consider adding more funds to the grant program. It was recommended by the Treasurer to continue at \$2,500 until other budgetary issues have been addressed.

7. UPDATE ON DROPBOX ACCOUNT – Treasurer, David Myers

- a. The process has begun. Initially only five accounts have been purchased so the council is not paying for unused accounts while developing the structure.
- b. The first five accounts have been assigned to the President, Vice President, Treasurer, and admins Sheryl Akerblom and Kristina Smith.

8. REVIEW SUBMITTED COMMITTEE FUNDING REQUEST FORMS

- a. Motion by **David Myers** to approve the funding request from the Communications committee to have a monthly newsletter produced by vendor The Mailroom, in an amount not to exceed \$50 per month for the nine months remaining in fiscal year 201-2018, for a total cost not to exceed \$450, seconded by **Dean Pentcheff**. Motion passed with 5 yes (Bryant, Gelfand, Healy, Meyers, and Pentcheff), 0 no, 0 abstention(s), and 1 left meeting early (Borgarding).
- b. Motion by **David Myers** to approve the funding request from the Communications committee for an amount not to exceed \$500 for a holiday event co-sponsored with the Department of Recreation and Parks, at Point Fermin Park, to include a visit with Santa, arts and crafts for children, food and beverages, and a toy drive, seconded by **Dean Pentcheff**. Motion passed with 5 yes (Bryant, Gelfand, Healy, Meyers, and Pentcheff), 0 no, 0 abstention(s), and 1 left meeting early (Borgarding).

9. ADJOURNMENT: The meeting was adjourned at 7:45 pm. The next meeting will be Tuesday, November 7, 2017, 6:00 pm, at the Marine Exchange.

Respectfully submitted,
Sheryl Akerblom

for the Coastal San Pedro Neighborhood Council Budget and Finance Committee