

CSPNC Budget and Finance Committee Report – October 15, 2013 Meeting

The CSPNC Budget and Finance Committee met on October 15, 2013 at the Marine Exchange conference room.

Present: Ted Shirley, Robert Gelfand, Dave Behar

Agenda:

1. Meeting called to order
2. Public Comment
 - a. discussed Strategic Plan and budget issues therein.
3. Discussion of sponsorship requests
 - a. no requests before the committee at this time.
4. Discussion of Budget/Board spending
 - a. Committee members noted that it is Imperative to stay within budget for future spending and events
 - b. Committee discussed proposed Media and Partner Outreach Service that could be provided by PV on the Net. Three options to produce and distribute video content to website and social media - \$325/mo., \$225/mo., or \$100/mo. Committee decided to continue discussion of this service in the Communications Committee meeting and potentially vote on it jointly with the Communications Committee.
 - c. Budget and Finance Committee recessed so the Communications Committee meeting could start.
5. Public Comment - none
6. Meeting adjourned

Coastal San Pedro Neighborhood Council
 Budget for Fiscal Year 2013-2014
 Approved June 17, 2013

2013-2014
 Spending To Date
 9-26-13
 Budget

Net (Amount
 Remaining)

Commitments - 2013 -
 2014
 Net (with
 Commitments &
 Estimated Costs) -
 2013 - 2014

Funds	Yearly Allocation	Reflover	Total	Net (Amount Remaining)	Commitments - 2013 - 2014	Net (with Commitments & Estimated Costs) - 2013 - 2014
	37,000	-	37,000			
Budget						
Codes	Category	%	Total	Net Total	Commitments & Estimated Costs	Net Estimated Total
AUD	100 Operations					
FAC	Audio and Video Services					
POS	Facilities Related and Space Rental		985	215		215
OFF	Postage		50	50	20	30
MIS	Office Equipment and Supplies					
EDU	General Operations/Miscellaneous		361	2,639	3,770	(1,131)
TAC	Board Retreat/Training		279	(79)		(79)
TRL	Staffing and Temporary Help					
	Translation and Transcription					
	Sub Total	12.0%	4,450	2,824	3,790	(966)
	200 Outreach					
ADV	Advertising					
ELE	Election Outreach and related costs		315	12,685	8,000	4,685
EVE	Outreach Events		2,000	2,000	1,200	800
POS	Postage/mailings		350	4,500	3,000	1,500
EVE	Food and Refreshments for Events and Meetings		429	1,371	1,500	(129)
NEW	Newsletters			4,500	3,500	1,000
WEB	Website Maintenance		144	2,256		2,256
	Sub Total	77.2%	28,550	27,663	19,500	8,163
	300 Community Improvement					
CIP	Community Improvement Projects					
	Sub Total	0.0%				
	400 Neighborhood Purpose Grants					
GRT	Neighborhood Purpose Grants		4,000	4,000	500	3,500
	Sub Total	10.8%	4,000	4,000	500	3,500
	Grand Total		37,000	2,513	23,790	10,697

2013-2014 Spending To Date

Date	Payee	Amount	Budget Category	Comments
7/7/13	Core Networks	\$ 44.95	WEB	Web hosting
7/13/13	Go Daddy	\$ 90.06	WEB	Web/domain charges
7/13/13	Go Daddy	\$ 209.97	WEB	Web/domain charges
7/15/13	Happy Daze Publishing	\$ 960.00	FAC	Storage Space Rental - for whole year
7/15/13	The Sandwich Salon	\$ 174.75	EVE	Meeting food
7/23/13	Go Daddy	\$ 217.36	WEB	Web/domain charges
7/26/13	Go Daddy	\$ 64.34	WEB	Web/domain charges
7/27/13	Go Daddy	\$ 362.21	WEB	Web/domain charges
8/1/13	Go Daddy	\$ (76.70)	WEB	REFUND - Web/domain charges
8/7/13	Core Networks	\$ 44.95	WEB	Web hosting
8/11/13	Go Daddy	\$ 9.17	WEB	Web/domain charges
8/16/13	Sorrento's	\$ 175.00	EDU	Retreat
8/16/13	Trader Joe's	\$ 54.42	EDU	Retreat
8/16/13	Bagel's Galore	\$ 50.00	EDU	Retreat
8/16/13	Sir Speedy Printing	\$ 209.74	ADV	Notepads
8/19/13	Nazelle's	\$ 40.00	EVE	Meeting food
8/19/13	Maria's	\$ 83.79	EVE	Meeting food
8/19/13	One Hour Photo	\$ 105.00	ADV	Printing - certificates (mult. Months)
8/19/13	Von's	\$ 11.48	MIS	Water for meeting
8/30/13	Kristina Smith	\$ 350.00	MIS	June and July Admin. \$290 - June Sound \$100
9/7/13	Core Networks	\$ 44.95	WEB	Web hosting
9/26/13	The Corner Store	\$ 155.00	EVE/FAC	\$130 Meeting food, \$25 Room rental
10/18/13	Go Daddy	\$ (209.97)	WEB	REFUND - Web/domain charges
10/18/13	Go Daddy	\$ (90.06)	WEB	REFUND - Web/domain charges
10/18/13	Go Daddy	\$ (285.51)	WEB	REFUND - Web/domain charges
10/18/13	Go Daddy	\$ (217.36)	WEB	REFUND - Web/domain charges
10/18/13	Go Daddy	\$ (64.34)	WEB	REFUND - Web/domain charges

2013-2014 Commitments/Estimated Costs

Date	Payee	Amount	Budget Category	Comments
N/A	Kristina - Aug 2013 - June 2014	\$ 1,595.00		
N/A	Andy - Sound - July 2013 - June 2014	\$ 1,200.00		
N/A	Food for meetings/selection	\$ 1,500.00		
N/A	Water & Misc. for meetings	\$ 150.00		
N/A	Postage - mailing materials to DONE	\$ 20.00		
N/A	Selections Card - printing	\$ 1,200.00		
N/A	Selections Card - postage and handling	\$ 800.00		
N/A	Newsletter - printing	\$ 3,500.00		
N/A	Newsletter - postage and handling	\$ 1,500.00		
8/19/13	Music by Sea funding	\$ 3,000.00		
8/19/13	Friends of Cabrillo Marine Aquarium	\$ 2,000.00		
8/19/13	PV Land Conservancy funding	\$ 1,500.00		
8/19/13	Friday Morning Club funding (NPG)	\$ 500.00		
8/19/13	Posting fees - Kristina (\$82.50/month)	\$ 825.00		
9/16/13	Marine Mammal Care Center funding	\$ 1,000.00		
9/16/13	Angels Gate Cultural Center - Howl funding	\$ 500.00		
9/16/13	CSPNC Neighborhood Watch Program	\$ 3,000.00		

As of May 31, 2013 U.S. Bank National Association ND is merging into U.S. Bank National Association. This merger will have no effect upon the services you receive from U.S. Bank.

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-24	07-23	GODADDY.COM 480-5058855 AZ PUR ID: 574675165 TAX: 0.00	24906413204002432638385	4816	217.36
07-29	07-26	GODADDY.COM 480-5058855 AZ PUR ID: 575875512 TAX: 0.00	24906413207002478246272	4816	64.34
07-29	07-27	GODADDY.COM 480-5058855 AZ PUR ID: 576248223 TAX: 0.00	24906413208002492443282	4816	362.21
08-02	08-01	GODADDY.COM 480-5058855 AZ PUR ID: 576248223R TAX: 0.00	74906413213002555990120	4816	76.70CR
08-09	08-07	CORENETWORKS 517-3333993 MI PUR ID: 0 TAX: 0.00	24472683220952379195124	4818	44.95
08-12	08-11	GODADDY.COM 480-5058855 AZ PUR ID: 581944027 TAX: 0.00	24906413223002707900301	4816	9.17
08-19	08-16	SORRENTO'S ITALIAN RESTA SAN PEDRO CA	24431063229207106000790	5812	175.00
08-19	08-16	TRADER JOE'S #057 QPS RCHO PALOS VR CA PUR ID: 00482603 TAX: 0.00	24493983229191004826031	5411	54.42
08-19	08-16	SQ *BAGELS GALORE SAN PEDRO CA PUR ID: 0000072057594166455640 TAX: 0.00	24892163228000256598587	5812	50.00
08-19	08-16	SIR SPEEDY PRINTING 310-212-6162 CA PUR ID: 0439900100 TAX: 0.00	24801633229207399001002	2741	209.74

Default Accounting Code:			
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER XXXX-XXXX-XXXX-5772		ACCOUNT SUMMARY
	STATEMENT DATE 08-21-13	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$1,427.46
			CASH ADVANCES \$.00
			CASH ADVANCE FEE \$.00
			CREDITS \$76.70
		TOTAL ACTIVITY \$1,350.76	

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
08-20	08-19	NAZELIE'S LEBANESE CUISI 310-519-9121 CA PUR ID: 000000063105199121 TAX: 0.00	2423166323220600000064	5812	40.00
08-20	08-19	MARIAS RESTAURANT 310-833-8668 CA PUR ID: 882900353108336666 TAX: 0.00	24493983232200862900351	5814	83.79
08-20	08-19	1 HOUR PHOTO ETC 310-831-3231 CA PUR ID: 1 TAX: 0.00	24493983232207206700033	7395	105.00
08-21	08-19	VONS STORE00022830 SAN PEDRO CA PUR ID: 0000000000000000 TAX: 0.00	24164073232299012411481	5411	11.48



U.S. BANCORP SERVICE CENTER
 P. O. Box 6343
 Fargo, ND 58125-6343

CITY OF LA - DONE

ACCOUNT NUMBER XXXX-XXXX-XXXX-5772

STATEMENT DATE 09-23-13

TOTAL ACTIVITY \$ 394.95



000006133 1 AT 0.384 106481287960513 P

THEODORE M SHIRLEY
 COASTAL SAN PEDRO NC
 3707 S PATTON AVE
 SAN PEDRO CA 90731-6033

"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
08-30	08-29	SQ *AVENUE I LOS ANGELES CA PUR ID: 0000216172782313472755 TAX: 0.00	24692163241000033625649	8999	350.00
09-09	09-07	CORENETWORKS 517-3333393 MI PUR ID: 0 TAX: 0.00	24472683251952354819336	4816	44.95

Default Accounting Code:			
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER XXXX-XXXX-XXXX-5772		ACCOUNT SUMMARY
	STATEMENT DATE 09-23-13	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$394.95
			CASH ADVANCES \$.00
			CASH ADVANCE FEE \$.00
			CREDITS \$.00
		TOTAL ACTIVITY \$394.95	

A special message from GoDaddy

GoDaddy has received a refund request for the following items:

<u>QTY</u>	<u>ITEM</u>	<u>PRICE</u>
-1	Misc. Refund	(\$209.97)
		Subtotal: (\$209.97)
		Shipping & Handling: \$0.00
		Tax: \$0.00
		Total: (\$209.97)

Important information concerning your purchase:

[Universal Terms of Service](#) [Legal Agreement](#)

Your refund receipt number is: 570772845R

A special message from GoDaddy

GoDaddy has received a refund request for the following items:

<u>QTY</u>	<u>ITEM</u>	<u>PRICE</u>
·1	Misc. Refund	(\$90.06)
		Subtotal: (\$90.06)
		Shipping & Handling: \$0.00
		Tax: \$0.00
		Total: (\$90.06)

Important information concerning your purchase:

[Universal Terms of Service](#) [Legal Agreement](#)

Your refund receipt number is: 570775266R

A special message from GoDaddy

GoDaddy has received a refund request for the following items:

<u>QTY</u>	<u>ITEM</u>	<u>PRICE</u>
-1	Misc. Refund	-\$285.51
		Subtotal: -\$285.51
		Shipping & Handling: \$0.00
		Tax: \$0.00
		Total: -\$285.51

Your refund receipt number is: 576248223

A special message from GoDaddy

GoDaddy has received a refund request for the following items:

<u>QTY</u>	<u>ITEM</u>	<u>PRICE</u>
-1	Misc. Refund	-\$217.36
		Subtotal: -\$217.36
		Shipping & Handling: \$0.00
		Tax: \$0.00
		Total: -\$217.36

Your refund receipt number is: 574675165

A special message from GoDaddy

GoDaddy has received a refund request for the following items:

QTY	ITEM	PRICE
-1	Misc Refund	\$64.34

Subtotal:	-\$64.34
Shipping & Handling:	\$0.00
Tax:	\$0.00
Total:	-\$64.34

Your refund receipt number is: 575875512