



agenda

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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CSPNC Rules and Bylaws Committee and Board Meeting

**Participation at the Rules and Bylaws Meeting is open to
all Stakeholders of the Coastal San Pedro Neighborhood Council**

LOCATION: Marine Exchange Conference Room
3601 S. Gaffey St #803
San Pedro, CA 90731

Note: Use the Gaffey St entrance to the Olguin High School, follow the road up the hill, and continue till near the end, where the Marine Exchange can be seen atop the hill to your left.

Meeting Date: *October 18th 6 – 7:15 pm*

Agenda

- 1) **Call to Order**
- 2) **Bylaws change: Absence policy** — Action Item
- 3) **Standing Rules change: Committee participation** — Action Item
- 4) **Youth Seat** — George Palazio – Action Item
- 5) **Transition current one year terms of Board Members (with selections) to two year terms (with elections)** — Dean Pentcheff and April Juarez – Action Item
Be it resolved, the Coastal San Pedro Neighborhood Council (CSPNC) make changes to Bylaws in Article V sections 4 and 6; Article VI, sections 3 and 4; Article X, sections 1 and 6; as well as Attachment B. These revisions will change the current one-year Board terms of office, and a selection process, to two-year Board term of office, with an election process, including consideration of executive board member terms. (Please see attachment “bylaw changes for election”)
- 6) **Rules for the 2017 selection procedure** — Dean Pentcheff - Action Item
- 7) **Calendar** — James Baeza – Action Item
- 8) **Public Comment on Non-Agenda Items**
- 9) **Adjournment**

PUBLIC INPUT AT COMMITTEE MEETINGS — Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the general Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the general Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting.

PUBLIC POSTING OF AGENDAS — Coastal San Pedro Neighborhood Council agendas are posted for public review as follows:

- 1840 S Gaffey St, San Pedro, CA 90731

- <http://www.cspnc.org>

You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at::

- <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICANS WITH DISABILITIES ACT — As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment at 213-485-1360.

PUBLIC ACCESS TO RECORDS — In compliance with government code section 54957.5, non-exempt writings that are distributed to all or a majority of the committee members in advance of a meeting may be viewed at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the Agenda, please contact the Coastal San Pedro Neighborhood Council at 310-918-8650.

RECONSIDERATION AND GRIEVANCE PROCESS: For information on the Coastal San Pedro Neighborhood Council's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CSPNC Bylaws. The Bylaws are available at our Board meetings and our website: <http://www.cspnc.org>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Ernie Moscoso, Presidente de la Mesa Directiva, al (818) 971-6996 o por correo electrónico cspnclive@gmail.com para avisar al Concejo Vecinal.

ARTICLE V — GOVERNING BOARD

Section 4. Terms and Term Limits. For the 2017–2018 term only, the term of office for Governing Board members shall be for a period of one (1) year commencing July 1, 2017 and ending June 30, 2018. The regular terms of office for Governing Board members shall be for a period of ~~one (1) year~~ two (2) years commencing July 1, 2018 of even-numbered years and ending June 30 of the following even-numbered year. There shall be no term limits.

Section 6. Vacancies. Any vacancy on the Governing Board may be filled by vote of a majority of the serving Governing Board members. The Board shall cause the matter to be placed on the agenda for the next regular meeting of the Board following acceptance of the letter of resignation. Members so elected will immediately take office and serve until the next ~~selection process~~ stakeholder election. Any stakeholder may nominate an individual to serve, including themselves. Nominations may be received from the floor or via written communication. Nominees must accept nomination either personally or via written communication prior to the Board's vote. If no candidate receives a majority, the Board may continue to vote. In the event no candidates are nominated, or the Board is unable to choose an individual to serve, the Board may postpone the election to fill the vacancy or declare the seat vacant until the next stakeholder election.

ARTICLE VI — OFFICERS

Section 3. Selection of Officers. Officers shall be ~~selected annually~~ after each election at the regularly scheduled Governing Board meeting in July.

Section 4. Officer Terms. Officers shall serve terms of ~~one (1) year~~ two (2) years and may stand for re-election without limits. Officers serve at the pleasure of the Governing Board and may be removed from an officer position by majority vote of the Governing Board. Officers elected at the first meeting of the Governing Board will hold office until the election and qualification of their respective successors.

ARTICLE X — ELECTIONS

Section 1. Administration of Election. For the 2017–2018 term only, t The Council shall hold a selection process instead of an election to fill the Governing Board. The Governing Board will be chosen at an annual meeting which will be held during month of May. The Governing Board shall, no later than February 1, set the date of the annual meeting. A selection committee consisting of stakeholders, who can- not be candidates, shall be appointed by the Governing Board no later than ninety (90) days prior to the date of the annual meeting. The selection committee shall promulgate procedures for the conduct of the annual meeting and selection of Governing Board members. The selection committee shall also choose an independent and neutral third party to monitor the selection process and certify the result. All selection procedures shall be in conformity with the selection rules established by the City of Los Angeles and shall be approved by the Department of Neighborhood Empowerment.

The Neighborhood Council's election will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council elections.

Section 6. Other Election Related Language. Except for the requirements of stakeholder status and minimum age, the Council does not discriminate on any basis for eligibility to vote at the annual meeting or to be a candidate for a seat on the Governing Board.

ATTACHMENT B — GOVERNING BOARD STRUCTURE AND VOTING

Coastal San Pedro Neighborhood Council — 17 Board Seats

BOARD POSITION	ELECTED OR APPOINTED?	ELIGIBILITY TO RUN FOR THE SEAT	ELIGIBILITY TO VOTE FOR THE SEAT
Board Member	Selected at Annual Meeting Elected	Stakeholder 18 and Older	Stakeholder 18 and Older