

Monthly Expenditure Report



Reporting Month: November 2019 Budget Fiscal Year: 2019-2020

NC Name: Coastal San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40130.92	\$1327.03	\$38803.89	\$0.00	\$0.00	\$38803.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$36579.78	\$1327.03	\$28803.89	\$0.00	\$28803.89
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$10000.00	\$0.00	\$10000.00	\$0.00	\$10000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$6448.86	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LLOYD STAFFING INC	11/01/2019	(Credit card transaction)	General Operations Expenditure	Office	\$209.63
2	LLOYD STAFFING INC	11/08/2019	(Credit card transaction)	General Operations Expenditure	Office	\$297.50
3	INT IN THE MAILROOM	11/15/2019	(Credit card transaction)	General Operations Expenditure	Office	\$295.00
4	FAT TOMATO PIZZA	11/18/2019	(Credit card transaction)	General Operations Expenditure	Office	\$199.90
5	Angels Gate Cultural Center	11/07/2019	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL O...	General Operations Expenditure	Office	\$325.00
Subtotal:						\$1327.03

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

LLOYD STAFFING INC Transaction Receipt - Reference Number 290873760

From: LLOYD STAFFING INC (notifications@paytrace.com)

To: sakerblom@yahoo.com

Date: Friday, November 1, 2019, 10:13 AM PDT

LLOYD STAFFING INC
445 BROADHOLLOW RD
MELVILLE, NY 11747
631-777-7600

11/1/2019 1:12:35 PM

Reference Number: 290873760

Total: \$209.63

Transaction Type: Sale

Transaction Status: Pending Settlement

Card Type: MasterCard

Card Number: xxxxxxxxxxxx0817

Entry Method: Keyed

Approval Code: 038247

Approval Message: APPROVAL

CSC Result:

Customer Name: Coastal San Pedro NC

Invoice: 412746

Thank You



INVOICE

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Please remit payment to:
Lloyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: 631.370.7434

Credit Cards Accepted



Attention of: Louis Dominguez
Coastal San Pedro Neighborhood Council
1840 S. Gaffey Street, #34
San Pedro, CA 90731

BILL TO:

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
10/27/2019	412746	1	116950	Due Upon Receipt

PERIOD	DESCRIPTION & EMPLOYEE	HOURS	RATE	AMOUNT
10/21/19-10/27/19	TRANSCRIPT Akerblom, Sheryl	7.50	27.95	\$209.63

<p>Thank you for your part in our Placements with a Purpose program. Every placement generated by LLOYD supports JDRF with a donation to help fight diabetes.</p>	PAY THIS AMOUNT >	TOTAL	\$209.63
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Submission: Timesheet Approved

Employee Name: Akerblom, Sheryl
 Client Name: Coastal San Pedro NC
 Time Card Period Ending: 10/27/2019
 Sample: E-Mail Notification: Contact: Message Header

Date	Type	IN 1	OUT 1	IN 2	OUT 2	Total HRS	Expenses	Approval
10/21/2019	Regular	05:30 PM	09:30 PM			4.00	0.00	APPROVED
10/22/2019	Regular	08:00 AM	11:30 AM			3.50	0.00	APPROVED
10/23/2019	Regular					0.00	0.00	
10/24/2019	Regular					0.00	0.00	
10/25/2019	Regular					0.00	0.00	
10/26/2019	Regular					0.00	0.00	
10/27/2019	Regular					0.00	0.00	
Totals						7:50	0.00	

Hours Totals:

Regular 7.50

Employee Comments: Board and stakeholder meeting; prep, attend meeting, minutes and follow up
 Client Comments:

Timesheet Approved By: epperhart@cox.net

LLOYD STAFFING INC Transaction Receipt - Reference Number 291961210

From: LLOYD STAFFING INC (notifications@paytrace.com)

To: sakerblom@yahoo.com

Date: Friday, November 8, 2019, 9:27 AM PST

LLOYD STAFFING INC
445 BROADHOLLOW RD
MELVILLE, NY 11747
631-777-7600

11/8/2019 12:26:32 PM

Reference Number: 291961210

Total: \$297.50

Transaction Type: Sale

Transaction Status: Pending Settlement

Card Type: MasterCard

Card Number: xxxxxxxxxxxx0817

Entry Method: Keyed

Approval Code: 094898

Approval Message: APPROVAL

CSC Result:

Customer Name: Coastal San Pedro NC

Invoice: 412841

Thank You



INVOICE

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Please remit payment to:
Lloyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: 631.370.7434

Credit Cards Accepted



BILL TO: Attention of: Louis Dominguez
COASTAL SAN PEDRO
1840 S. GAFFEY STREET, #34
SAN PEDRO, CA 90731

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:			
11/03/2019	412841	1	116950	Due Upon Receipt			
PERIOD	DESCRIPTION & EMPLOYEE			HOURS	RATE	AMOUNT	
10/28/19-11/03/19	BOOK	Akerblom, Sheryl		10.00	29.75	\$297.50	
				PAY THIS AMOUNT >	TOTAL	\$297.50	

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLOYD supports JDRF with a donation to help fight diabetes.

Submission: Timesheet Approved

Employee Name: Akerblom, Sheryl
Client Name: Coastal San Pedro NC

Time Card Period Ending: 11/3/2019

Sample: E-Mail Notification: Contact: Message Header

Date	Type	IN 1	OUT 1	IN 2	OUT 2	Total HRS	Expenses	Approval
10/28/2019	Regular	08:00 AM	01:00 PM			5.00	0.00	APPROVED
10/29/2019	Regular	08:00 AM	01:00 PM			5.00	0.00	APPROVED
10/30/2019	Regular					0.00	0.00	
10/31/2019	Regular					0.00	0.00	
11/01/2019	Regular					0.00	0.00	
11/03/2019	Regular					0.00	0.00	
Totals						10:00	0.00	

Hours Totals:

Regular 10.00

Employee Comments: Bookkeeping for October

Client Comments:

Timesheet Approved By: epperhart@cox.net

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

11/14/2019 - 18:47 PST

Sale

Total	\$295.00
MasterCard	...0817
Name on Card	Doug Epperhart
Auth Code	056747
Trans ID	PK0258349955
Merchant No	...3929

Thank you for your business!

Customer copy



INVOICE

Invoice #: 0845-CSPNC
Invoice Date: Nov 14, 2019
Reference: OCT 2019
SERVICES
Due date: Nov 24, 2019

The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com
City of Los Angeles BTRC# 0000109027-0001-9

Amount due:
\$295.00

Bill To:

Coastal San Pedro Neighborhood Council
I.dominguez@yahoo.com

Description	Quantity	Price	Amount
OCTOBER 2019 Services VIRTUAL OFFICE SERVICES: Includes printing and assembly of agenda packets for monthly meeting, printing of committee reports, agendas & meeting support documents requested by committee chairs; and physical posting of notices at Mailroom. Also includes telephone answering service and mailing of letters. Flat monthly rate \$125.	1	\$125.00	\$125.00
MONTHLY WEBSITE SERVICES OCT 2019 Uploading and general maintenance of website files including announcement of upcoming meetings and events, posting of agendas/minutes and other related files. Flat monthly rate of \$50.	1	\$50.00	\$50.00
MONTHLY STORAGE FEES. OCT 2019 Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, canopy, banners, etc.	1	\$50.00	\$50.00
SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE OCT 2019: Emails sent through Constant Contact to stakeholder list announcing upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	\$25.00	\$25.00

Constant Contact - OCT 2019

Constant Contact Service @ \$45 per month. Paid by Mailroom
due to CSPNC purchase card on file no longer being valid.

1	\$45.00	\$45.00
	Subtotal	\$295.00
	Discount (\$0.00)	\$0.00
	Shipping	\$0.00
	Total	\$295.00 USD

Fat Tomato Pizza

1389 W Park Western Dr
San Pedro, CA 90732
(310) 514-8914

Server: A

Station: 4

Order #: 33683 Delivery
(310) 625-1157 noel
2965 via cabrillo-marina San Pedro

>> SETTLED <<

1 XL CHEESE PIZZA (x)	17.90
PEPPERONI (x)	
1 XL CHEESE PIZZA (x)	17.90
PEPPERONI (x)	
1 X-L FAT TMT WORKS (x)	20.95
1 X-L FAT TMT WORKS (x)	20.95
1 X-L VEGGIE LOVER (x)	20.95
1 X-L VEGGIE LOVER (x)	20.95
1 Gluten free 12" (m)	16.45
> pesto	
ZUCCHINI (m)	
ARTICHOKE (m)	
1 X-L R.P.V. PIZZA (x)	20.95
1 X-L R.P.V. PIZZA (x)	20.95
15% OFF	(26.69)
Delivery Charge	3.00
SUB TOTAL:	154.26
Tax 1:	14.37
ORDER TOTAL:	168.63
DELIVERY #001	2.00
TOTAL:	\$170.63
6 PM	
Visa Tendered:	170.63
CHANGE:	0.00

Fat Tomato Pizza
1389 W. Park Western Dr
San Pedro, CA 90732
310-514-8914

11/18/2019 12:03:22
Merchant ID: *****5622
Device ID: 2131
Terminal ID: PP01.

Credit Sale:

Transaction #: 1
Card Type: MasterCard
Account: *****0817
Entry: Manual

Amount: USD\$170.63

TIP: USD\$

Total: USD\$

STAN: 001
Auth. Code: 060700
Batch Number: 2
Response: AUTH/TKT
TRANS ID: MCPJ043PX1118
PROCESS AS: CREDIT

CUSTOMER COPY

Created: 11/18/2019 11:56:28 AM
SETTLED: 11/18/2019 12:03:33 PM

THANK YOU!



Angels Gate Cultural Center
 3601 S. Gaffey St
 San Pedro, CA 90731 US
 310.519.0936
 Terry@angelsgateart.org
 www.angelsgateart.org

Invoice



BILL TO

Coastal Neighborhood Council
 Coastal San Pedro Neighborhood
 Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
8210	11/07/2019	\$325.00	12/01/2019	Due on receipt	

DATE	DESCRIPTION	HRS	RATE	AMOUNT
10/02/2019	Meeting in Classroom G	2	25.00	50.00
10/03/2019	Meeting in Classroom G	2	25.00	50.00
10/07/2019	Meeting in Classroom G	2	25.00	50.00
10/12/2019	Meeting in Classroom G	3	25.00	75.00
10/23/2019	Meeting in Classroom G	2	25.00	50.00
10/24/2019	Meeting in Classroom G	2	25.00	50.00

BALANCE DUE

\$325.00

