

Monthly Expenditure Report



Reporting Month: January 2020

Budget Fiscal Year: 2019-2020

NC Name: Coastal San Pedro
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$38308.89	\$1025.38	\$37283.51	\$275.00	\$2390.00	\$34618.51

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$31579.78	\$1025.38	\$22283.51	\$275.00	\$22008.51
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$15000.00	\$0.00	\$15000.00	\$0.00	\$15000.00
Funding Requests Under Review: \$2390.00		Encumbrances: \$0.00		Previous Expenditures: \$8270.89	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	INT IN THE MAILROOM	01/09/2020	(Credit card transaction)	General Operations Expenditure	Office	\$295.00
2	FAT TOMATO PIZZA	01/21/2020	(Credit card transaction)	General Operations Expenditure	Office	\$200.00
3	SMARTANDFINALECOMMERCE	01/23/2020	(Credit card transaction)	General Operations Expenditure	Office	\$105.38
4	Angels Gate Cultural Center	12/23/2019	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL O...	General Operations Expenditure	Office	\$150.00
5	Angels Gate Cultural Center	01/07/2020	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL O...	General Operations Expenditure	Office	\$275.00
Subtotal:						\$1025.38

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Angels Gate Cultural Center	02/04/2020	17. APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROV...	General Operations Expenditure	Office	\$275.00
Subtotal: Outstanding						\$275.00

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

01/08/2020 - 17:26 PST

Sale

Total	\$295.00
MasterCard	...0817
Name on Card	
Auth Code	027884
Trans ID	PK0268374481
Merchant No	...3929

Thank you for your business!

Customer copy



INVOICE

The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com
City of Los Angeles BTRC# 0000109027-0001-9

Invoice #: 0875-CSPNC
Invoice Date: Jan 8, 2020
Reference: DEC 2019
SERVICES
Due date: Jan 18, 2020

Amount due:
\$295.00

Bill To:

Coastal San Pedro Neighborhood Council
I.dominguez@yahoo.com

Description	Quantity	Price	Amount
DECEMBER 2019 Services VIRTUAL OFFICE SERVICES: Includes printing and assembly of agenda packets for monthly meeting, printing of committee reports, agendas & meeting support documents requested by committee chairs; and physical posting of notices at Mailroom. Also includes telephone answering service and mailing of letters. Flat monthly rate \$125.	1	\$125.00	\$125.00
MONTHLY WEBSITE SERVICES DEC 2019 Uploading and general maintenance of website files including announcement of upcoming meetings and events, posting of agendas/minutes and other related files. Flat monthly rate of \$50.	1	\$50.00	\$50.00
MONTHLY STORAGE FEES. DEC 2019 Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, canopy, banners, etc.	1	\$50.00	\$50.00
SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE DEC 2019: Emails sent through Constant Contact to stakeholder list announcing upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	\$25.00	\$25.00

Constant Contact - DEC 2019

Constant Contact Service @ \$45 per month. Paid by Mailroom
due to CSPNC purchase card on file no longer being valid.

1	\$45.00	\$45.00
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Subtotal	\$295.00
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Discount (\$0.00)	\$0.00
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Shipping	\$0.00
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Total	\$295.00 USD
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Fat Tomato Pizza

1389 W Park Western Dr
San Pedro, CA 90732
(310) 514-8914

Server: Derek *6pm* Station: 4

Order #: 35880 Delivery
(310) 625-1157 noel
2965 via cabrillo-marina San Pedro

Fat Tomato Pizza
1389 W. Park Western Dr
San Pedro, CA 90732
310-514-8914

01/21/2020 12:49:01
Merchant ID: *****5622
Device ID: 2131
Terminal ID: PP01.

Credit Sale:

Transaction #: 2
Card Type: MasterCard
Account: *****0817
Entry: Manual

Amount: USD\$185.94

TIP: USD\$ *14.06*

Total USD\$ *200*

STAN: 002
Auth. Code: 023966
Batch Number: 4
Response: AUTH/TKT
TRANS ID: MCPLP2AN00121
PROCESS AS: CREDIT

CUSTOMER COPY

>> SETTLED <<

1 X-L FAT TMT WORKS (x)	20.95
1 X-L FAT TMT WORKS (x)	20.95
1 XL CHEESE PIZZA (x) PEPPERONI (x)	17.90
1 X-L R.P.V. PIZZA (x)	20.95
1 X-L R.P.V. PIZZA (x)	20.95
1 X-L VEGGIE LOVER (x)	20.95
1 X-L VEGGIE LOVER (x)	20.95
1 Gluten free 12" (m) ARTICHOKE (m) EGGPLANT (m)	16.45
1 Gluten free 12" (m) > pesto on gluten free ARTICHOKE (m) EGGPLANT (m)	16.45
1 XL CHEESE PIZZA (x) PEPPERONI (x)	17.90
15% OFF	(29.16)
Delivery Charge	3.00
SUB TOTAL:	168.24
Tax 1:	15.70
ORDER TOTAL:	183.94
DELIVERY #001	2.00
TOTAL:	\$185.94
Visa Tendered:	185.94
CHANGE:	0.00

Created: 1/21/2020 12:45:19 PM
SETTLED: 1/21/2020 12:51:51 PM

THANK YOU!



FW: Admin Committee: Order 14257124 Payment Confirmation

From: Doug Epperhart (epperhart@cox.net)
To: sakerblom@yahoo.com
Date: Thursday, January 23, 2020, 3:03 PM PST

From: pedrogaels <pedrogaels@gmail.com>
Sent: Thursday, January 23, 2020 7:55 AM
To: Doug Epperhart <epperhart@cox.net>; Dean Pentcheff <pentcheff@gmail.com>
Subject: Admin Committee: Order 14257124 Payment Confirmation

Receipt for Homeless Count Food.

Sent via the Samsung Galaxy S7 active, an AT&T 4G LTE smartphone

----- Original message -----

From: Smart and Final <noreply@e.SmartandFinal.com>
Date: 1/22/20 5:22 PM (GMT-08:00)
To: pedrogaels@gmail.com
Subject: Order 14257124 Payment Confirmation



Hi Kathleen,

Thank you for your recent order. Your payment has been successfully processed. Below is your payment receipt for your records.

Transaction Details

ORDER NO.
#14257124

Payment Details

Amount

105.38

Payment Method

MasterCard **** * 0817

Nature Valley, Granola Bars, Crunchy, Oats 'n Honey	× 1	\$11.79
\$11.79		
Chobani, Yogurt, Greek, Non-Fat, Fruit on the Bottom	× 2	\$21.98
\$10.99		
Kars, American Trail Mix, Sweet 'n Salty	× 1	\$7.79
\$7.79		
\$7.79		
Gala Apple	× 2	\$5.98
\$2.99		
First Street, Hot Cups, Paper, White, 16 oz	× 2	\$9.98
\$4.99		
Arrowhead Water, 100% Mountain Spring	× 1	\$3.79
\$3.79		
Galbani, Cheese, String, Part Skim, Mozzarella, Low Moisture	× 1	\$10.49
\$10.49		
Simply Value Taster Spoons 500 ct	× 1	\$2.99
\$2.99		
Yellow Bananas	× 25	\$6.50
\$0.59 /lb		
Delivery		\$4.99
Picking		\$6.40
Subtotal		\$86.27
Tax		\$1.59
Total:		\$105.38

Smart And Final

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Angels Gate Cultural Center
 3601 S. Gaffey St
 San Pedro, CA 90731 US
 310.519.0936
 Terry@angelsgateart.org
 www.angelsgateart.org

Invoice



BILL TO

Coastal Neighborhood Council
 Coastal San Pedro Neighborhood
 Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
8356	12/19/2019	\$150.00	01/01/2020	Due on receipt	

DATE	DESCRIPTION	HRS	RATE	AMOUNT
11/02/2019	Meeting in Classroom G	2	25.00	50.00
11/06/2019	Meeting in Classroom G	2	25.00	50.00
11/07/2019	Meeting in Classroom G	2	25.00	50.00

BALANCE DUE

\$150.00

Angels Gate Cultural Center
 3601 S. Gaffey St
 San Pedro, CA 90731 US
 310.519.0936
 Terry@angelsgateart.org
 www.angelsgateart.org

Invoice



BILL TO

Coastal Neighborhood Council
 Coastal San Pedro Neighborhood
 Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
8440	01/03/2020	\$275.00	02/01/2020	Due on receipt	

DATE	DESCRIPTION	HRS	RATE	AMOUNT
12/02/2019	Meeting in Classroom G	2	25.00	50.00
12/04/2019	Meeting in Classroom G	2	25.00	50.00
12/05/2019	Meeting in Classroom G	2	25.00	50.00
12/07/2019	Meeting in Classroom G	2	25.00	50.00
12/09/2019	Meeting in Classroom G	3	25.00	75.00

BALANCE DUE

\$275.00

