Thursday, January 31, 2019 Budget and Finance Committee Meeting
Angels Gate Park
3601 S. Gaffey Street, Building G, San Pedro, CA 90731

MEETING NOTES

1. WELCOME AND CALL TO ORDER: Meeting was called to order at 6:30 p.m. by Chair Robert Bryant. There was a quorum with 4 committee members, no board member, and 5 Stakeholders present.

Committee Members
Robert Bryant, Chair Present
Bob Gelfand Absent
Adele Healy Present
Louis Dominguez Present
Kathleen Martin Absent
Dean Pentcheff Present
Amber Sheikh Ginsberg Absent

2. PUBLIC COMMENT ON NON-AGENDA ITEMS – None

3. TREASURER’S REPORT – Louis Dominguez
a. Reallocate $250 from Round One Neighborhood Purpose Grants to Round Two, due to City Clerk denial of Round One Clean San Pedro NPG submission on the ground that NPG’s may not pay for ‘payroll and workmans comp’. This would make the round two amount available to grant a total of $3,000, if the full board approves the reallocation.

  **Motion by Dean Pentcheff** to reallocate $250 from Round One Neighborhood Purpose Grants to Round Two, due to City Clerk denial of Round One Clean San Pedro NPG submission on the ground that NPG’s may not pay for ‘payroll and workmans comp’, **Robert Bryant** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.

  **Motion by Dean Pentcheff** to reallocate $2,000 from Outreach to Round Two NPG’s and to reallocate $3,000 from Elections to Round Two NPG’s, **Robert Bryant** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.

4. DISCUSS AND REVIEW ROUND TWO 2018-2019 NPG RECEIVED SUBMISSIONS ($2,750)

a. Friends of Cabrillo Marine Aquarium – $2,000
b. International Bird Rescue – $ 500
c. Marine Mammal Care Center – $5,000
d. Palos Verdes Peninsula Land Conservancy – $2,500
e. San Pedro Waterfront Arts District – $2,750
f. Untaxers, Ltd. – $2,500 – City Clerk has ruled that this service is not within the guidelines of NPG’s.

  **Motion by Dean Pentcheff** to approve considering Friends of the Cabrillo Marine Aquarium NPG application even though the application is missing the Secretary signature, **Robert Bryant** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.

  **Motion by Dean Pentcheff** to approve NPG awards as listed below, **Adele Healy** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Friends of Cabrillo Marine Aquarium</td>
<td>$1,600</td>
</tr>
<tr>
<td>International Bird Rescue</td>
<td>$1,000</td>
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<tr>
<td>Marine Mammal Care Center</td>
<td>$1,800</td>
</tr>
<tr>
<td>Palos Verdes Peninsula Land Conservancy</td>
<td>$1,800</td>
</tr>
<tr>
<td>San Pedro Waterfront Arts District</td>
<td>$1,800</td>
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</tbody>
</table>
5. **DISCUSS PROPOSED BUDGET REALLOCATIONS AS FOLLOWS:**
   a. Reallocate $500 from line item Temporary staff bookkeeping to new line item Web site upgrade.
      Motion by **Louis Dominguez** to approve reallocating $500 from line item Temporary staff bookkeeping to new line item Web site upgrade, **Dean Pentcheff** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.
   b. Reallocate $1,500 from line item Temporary staff bookkeeping to line item Temporary staff transcription.
      Motion by **Louis Dominguez** to approve reallocating $1,500 from line item Temporary staff bookkeeping to line item Temporary staff transcription, **Dean Pentcheff** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.
   c. Reallocate $500 from line item Temporary staff bookkeeping to new line item Miscellaneous Office.
      Motion by **Louis Dominguez** to approve reallocating $500 from line item Temporary staff bookkeeping to new line item Miscellaneous Office, **Dean Pentcheff** and passed with 4 yes (Bryant, Dominguez, Healy, and Pentcheff), 0 no, and 0 abstention.

6. **REVIEW PROCEDURE FOR USING BUILDING G FOR MEETINGS** – Discussion, no action.

7. **UPDATE ON REDESIGN OF THE COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL WEBSITE** – Doug Epperhart – The webmaster is working on a new template.

8. **UPDATE ON SOUND EQUIPMENT PURCHASE** – No new information

9. **REVIEW SUBMITTED COMMITTEE FUNDING REQUEST FORMS (IF ANY)**
   a. Clarify current budget line item allocation for Committee Funding Requests at $1,050.
   b. Emergency Preparedness Fair has been postponed until next fiscal year (2019-2020). No funds were moved/reallocated for this event.

10. **PUBLIC COMMENT AND COMMITTEE MEMBER COMMENTS** – None

11. **ADJOURNMENT**: The meeting was adjourned at 7:50 p.m. The next regular meeting will be Thursday, February 28, 2018 at 6:30 p.m.

Respectfully submitted, Sheryl Akerblom
for the Coastal San Pedro Neighborhood Council Budget and Finance Committee