



minutes

COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL

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April 18, 2016 Board and Stakeholder Meeting Minutes Cabrillo Marina Community Building

1. **Call to Order and Roll Call:** Meeting called to order at 6:40 pm by President James Dimon. See list below for board member attendance. 11 Board members present. 45+ stakeholders also in attendance.

Board Members	Roll Call
James Baeza	Present
Robert Campbell	Present
James Dimon	Present
Slobodan Dimitrov	Absent
Louis Dominguez	Present
Doug Epperhart	Present
Bob Gelfand	Present
Adele Healy	Present
Christian Jezina	Absent
George Palaziol	Present
Rick Plumley	Absent
Shannon Ross	Present
Mary Salinas	Absent
Ben Spolarich	Absent
Brian Vassallo	Present
Jason Villicano	Present
Rachel Sindelar Waugh	Excused

2. PUBLIC COMMENT:

- a. **Dave Luse**, Candidate for Coastal San Pedro NC, introduced himself.
- b. **John Stinson**, President, San Pedro Art Association (SPAA), thanked the council for their support of the Harbor Wide All Grades Student Art Competition. The student art work will be on display at Crafted from June 5, to September 11, 2016. Additionally, he commented that the SPAA had recently been attacked for supporting homeless. He requested that the people who made that attack not do it anymore as the SPAA was present at an event to promote discussion of the homeless issue.
- c. **Christen Laner**, she was there with Adan O'Neill and Martin Cally of Square One Homes, they wanted to make the community aware that they have submitted an application for the vacant lot at 1803 S. Mesa for a proposed 22 unit (20 market rate and 2 affordable) development. They displayed a rendering of the project.
- d. **Terrence S. Terauchi**, he recently acquired a property at 953 W. 20th Street between Alma and Meyler. He wants to expand the square footage of the house and add a two car garage at the front of the property. To do that he needs a variance. The planning department told him it would be helpful if Coastal SP NC would review the project and not find it objectionable. Accordingly, he would like to be on next month's agenda for the project to be reviewed.
- e. **Millicent Borgarding**, thanked those who attended the Harbor L.I.T.E.S. spring fashion show fund raiser in support LAPD Harbor Division.

- f. **Dean Pentcheff**, commented that CF 16-0093 is a call to reform the structure of LADWP. There was a report analyzing some of the suggested reforms of the council file. He urges Coastal SPNC to weigh in on the council file.
 - g. **Pam Gong**, from Alma Park Neighborhood Watch, commented that on August 20, 2016 they are having an emergency preparedness event. Accordingly, they are requesting support, as in the past, with printing and anything else the council would like to contribute.
 - h. **Natalia E. Schroeder**, Candidate for Coastal San Pedro NC, introduced herself.
- 3. MINUTES:** Motion by **James Baeza** to approve the March 21, 2016, Board and Stakeholder Meeting Minutes as corrected to reflect that for item 13.c. James Baeza did not vote yes, but abstained, second by **Brian Vassallo**. Motion passed with 10 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Ross, Vassallo, and Villicano), 0 no, 0 abstention(s), and 1 out of the room (Palaziol).
- 4. BUDGET & FINANCE:** Treasurer Mary Salinas – No report.
- 5. LAPD REPORT:**
- a. Senior Lead Officer Eve Wight provided an update on crime statistics and related that in the Coastal SP area crime overall is down, she believes that is due in part to good neighborhood watch group participation. However, in almost every other area crime is on the rise.
 - b. The camera at the restrooms at Paseo and Meyler, have had very good results.
 - c. Some concerns of Board members and Stakeholders were as follows:
 - i. Board member James Beaza asked about crime stats and the definition of robbery.
 - ii. Board President James Dimon went on a ride along and it was an eye opening experience. He thanked Eve and all of LAPD for all they do for our community.
 - iii. Board member Shannon Ross is excited about having started the new South Shores Neighborhood Watch and thanked Eve for all she does.
 - iv. Board member Doug Epperhart commented that he recently read that LAPD has a big problem returning recovered property to theft victims. The owners of recovered property can't be identified if victims do not provide a record of serial numbers. Accordingly, he encouraged everyone to write down serial numbers of any and all property and keep them handy. Officer Wight recommended that people can also engrave their California ID/Drivers License number on items.
 - v. A Stakeholder asked for police presence on South Pacific Avenue on weekends to counteract the numerous issues that occur in that area.

REPORTS FROM GOVERNMENT AGENCY REPRESENTATIVES

- 6. Councilman Buscaino CD15:** Ryan Ferguson, San Pedro Field Deputy, provided a written report. Some of the highlights are as follows:
- a. To view the written report please go to [cspnc.org](http://www.cspnc.org) or use the following link: <http://www.cspnc.org/council-district-15-reports>.
 - b. The Lilyan Fierman Walkway, pre-construction should be complete next week. Construction is due to be completed by the end of May.
 - c. The Councilman's newsletter included an update on the eight points of his homeless plan.
 - d. The Councilman introduced a resolution in support of AB 1900, which authorizes the Judicial Council of California to manage the sale of the San Pedro Courthouse, at fair market value, and to give the County of Los Angeles the option to first purchase the property prior to it being offered to others.
 - e. Additional legislative updates and upcoming events can be viewed in the written report at the link above.
 - f. High Park (formerly Ponte Vista) received their grading permits last week. Grading has begun.
 - g. Saturday April 30, 2016 is the Sharefest workday. To see a list of items the Councilman is involved in please see the written report at the above link.
 - h. The annual San Pedro Shred: Festival of Skate will be on Sunday, June 5, 2016. Save the date.

- i. Some concerns of Board members and Stakeholders that were addressed to the Councilman's representative were:
 - i. Board member Bob Gelfand asked about the status of the Warner Grand RFP. Mr. Ferguson replied that the RFP has not yet been released. The Dept. of Cultural Affairs is still taking public comment via email at warnergrandrfp@gmail.com, though to date they have not received any emails.
 - ii. Board member James Baeza asked why the city gave the county the first option to purchase the courthouse? Mr. Ferguson replied that the county has the first right of refusal.
 - iii. Stakeholder Linda Alexander commented that she and others have sent emails to the Dept. of Cultural Affairs on the Warner Grand RFP. Mr. Ferguson commented that he will check.
 - iv. Board member Bob Gelfand commented that the Warner Grand Theatre going out to bid is just the latest version of this type of thing. He feels it is relatively impossible for it to be bid out in a way that a private organization would be able to pay for deferred maintenance and make a profit, and at the same time maintain the level of service to the community that we currently have.

7. Port of Los Angeles: Augie Bezmalinovich

- a. The next Board of Harbor Commissioners meeting on Thursday, April 21st, has been cancelled. The next meetings are Thursday, May 5th, and Thursday, May 19, 2016 at 8:30 am at the Port Administration building.
- b. The Sampson Way realignment project is due to start construction later this summer.
- c. The Port is offering Community Investment Grants for local nonprofits for a total of one million dollars.
- d. The RFP for the Boy Scout Camp is still under review at the City Attorney's office.
- e. The construction on the John S. Gibson connector ramp is almost finished. The sound walls and such should be complete this month.
- f. The Front Street/Harbor Blvd. beautification RFP is out. The project is due to start later this summer.
- g. The North Gaffey Beautification project is in design.
- h. Solar panels are coming soon around the port. The Harbor Commissioners want more effort put into making the panels more aesthetic.
- i. On Saturday May 21, 2016 the port is offering free one-hour harbor boat tours from 10:00 am to 3:00 pm.
- j. Cars and Stripes is Friday, July 1, 2016 at the Fan Fair Fountain.
- k. Fleet Week begins on September 1, 2016, Labor Day Weekend.

8. LAUSD

- a. John Larson, Director of Communications for LAUSD Board Member Dr. Valdivia, announced that LAUSD has a Promise Agreement with Cal State Dominguez Hills for all eligible students who matriculate or graduate from LAUSD local district schools.
- b. Board member Shannon Ross asked about the status of the science center. The first of the three focus group meetings was held. For future meetings LAUSD is asking NC's to recruit local teachers to attend.

9. PRESENTATION by Team AMVETS Welcome Home Program, Sharon Elefant, Regarding Collaboration with Department of Housing and Urban Development.

- a. They are a veteran's service organization Team AMVETS is a California nonprofit and AMVETS, the parent organization is a national nonprofit organization.
- b. She presented statistics from 2015 of homeless veterans for the state of California and Los Angeles.
- c. According to LAHSA there are 98 homeless veterans in San Pedro.
- d. Team AMVETS is in partnership with the VA to create the Welcome Home program. Once a homeless veteran secures housing this program works to provide furniture, appliances and other basic necessities for the entire unit.

- e. They are requesting \$1000 to support a family in the San Pedro area.
- f. Sharon Elefant's contact information is 619-732-2135, text is best.

10. COMMITTEE QUESTION TIME:

- a. Selection update - Leslie Jones
 - i. She is concerned that they are underfunded after the last mailing. Board member Doug Epperhart commented that he believes she was forwarded an incorrect invoice and that there is adequate funding.
 - ii. She is a volunteer and feels she has been put into an awkward position due to conflict between the board and Dave Behar. She is trying to move the selection event forward.
 - iii. She also needs more help as the event has gotten quite large and complicated.
 - iv. Board member James Baeza suggested that the budgetary issues be addressed at the next selection committee meeting and then those conclusions be brought to the next communications committee meeting to be further addressed.
 - v. Stakeholder Dave Behar asked when the next meeting of the Communications committee would be. There is no meeting scheduled, however there will be one scheduled promptly.
- b. Rules and bylaws update – Dean Pentcheff
 - i. The standing rule passed by the board in February, related to holding committee meetings out of Coastal SP NC district boundaries, per the Brown Act, that is not an option. Accordingly, the rule is void.
 - 1. Board member Shannon Ross commented that the issue was submitted by the Dept. of Neighborhood Empowerment (DONE) to the City Attorney and they said that all they need do is have the board approve and pass the rule.
 - 2. Mr. Pentcheff commented that if they were to proceed with having out of district meetings the board would have to vote to approve each meeting location in advance.
 - ii. In October 2014 a series of amendments to the bylaws were passed. He has been trying to get final approval from DONE of those changes. He has received approval on all except two. He suggests they assert those two, as DONE has chosen not responded to multiple requests regarding those items.
 - iii. The Board of Neighborhood Commissioners (BONC) has enacted policy which mandates new requirements for taking of minutes. He has inserted the new requirements into the bylaws.
 - iv. The committee was charged with looking into having a youth seat. They quickly discovered that there are a lot of issues involved in such. Accordingly, they are going to look at other NC's bylaws to see how they handle it.

11. BOARD MEMBER COMMENTS:

- a. Shannon Ross had heard from stakeholders that there has been a problem with kids smoking and drinking in the parking lot at Bogdanovich Park. That parking lot is now closed except for event over flow parking.
- b. Shannon Ross started a South Shores Neighborhood Watch group so any South Shores residents interested in participating should contact her.
- c. Louis Dominguez has been attending meetings with the Air Force, through the Chamber of Commerce, and they learned that by 2019 22% of all bases will be closed.

12. APPOINTMENTS

- a. **Motion by Bob Gelfand to move item 12. Appointments to the end of the agenda, seconded by Louis Dominguez, and passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).**

13. PRESIDENT'S REPORT

- a. James Dimon commented that it has been a great thirty-four months serving as CSPNC President and he thanked the Board. He believes that the NC needs "new blood" and he is very happy to see thirty-four candidates running for board seats.

14. ACTION ITEMS

1. Secretary Motions, Shannon Ross, Postponed From March 21, 2016

- a. Due to the current homelessness crisis be it resolved, the Coastal San Pedro Neighborhood Council creates an Ad hoc Homelessness Committee and appoints Shannon Ross as the chairperson. **Motion by James Baeza to postpone the motion indefinitely, seconded by Louis Dominguez, and passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).**
- b. Provided the Ad hoc committee is created the board will appoint any volunteers stepping forward to the committee.

2. Rules and Bylaws Committee

- a. Motion to Revise Standing Rule 3 (Establishment of Standing Committees).

Rules & Bylaws Committee - 9 April 2016

Whereas, the Governing Board of the Coastal San Pedro Neighborhood Council requested that the Rules and Bylaws Committee examine and revise the list of standing committees; and

Whereas, the pre-existing "Coastal Risk and Beautification" and "Recreation and Parks" committees have already been combined by prior action of the Board; and

Whereas, it is deemed preferable to have fewer committees, each of which is more active in pursuing stakeholder interests; therefore

Be it resolved, Standing Rule 3 on "Establishment of Standing Committees" shall be revised by adding the text underlined below and removing the text struck out (the order of the list has been changed for clarity):

3. Establishment of Standing Committees

The Governing Board establishes the following standing committees:

Communications: *Responsible for all outreach and community relations, including website, publications, and event operations.*

Education and Cultural Affairs: *Responsible for all matters regarding education and cultural affairs.*

Parks and Coastline: *Responsible for matters regarding parks, open space, and coastal issues.*

Port and Environment: *Responsible for all matters regarding the Port of Los Angeles and environmental issues.*

Public Safety, Transportation, and Planning: *Responsible for public safety, transportation, and planning matters.*

Budget and Finance: *Responsible for budgetary and fiscal matters.*

Rules and Bylaws.

Selection Committee: *Responsible for conducting the process for selection of the Governing Board.*

~~**Community Transportation and Planning:** *Responsible for all aspects of planning issues.*~~

~~**Cultural Affairs:** *Responsible for cultural affairs matters.*~~

~~**Coastal Risk and Beautification:** *To oversee land movement issues and beautification projects within CSPNG.*~~

~~**Recreation and Parks:** *Responsible for all matters regarding recreation and parks.*~~

Motion from committee passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).

- b. Motion to Revise Standing Rule 7 (Posting of Meeting Notices).

Rules & Bylaws Committee - 8 April 2016

Whereas, posting time limits are defined in the Bylaws with language mandated by the Board of Neighborhood Commissioners; therefore

Be it resolved, Standing Rule 7 (Posting of Meeting Notices) shall be amended by adding the text underlined and deleting the text struck through:

7. Posting of Meeting Notices

It shall be the duty of the Secretary of the Neighborhood Council to ensure that notice of the meetings of the Governing Board are posted and emailed to the stakeholder list in accordance with the Bylaws at least 72 hours in advance of the meeting.

Motion from committee and passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).

- c. Motion to Revise Standing Rule 11 (Regularly Scheduled Board Meetings).

Rules & Bylaws Committee - 8 April 2016

Whereas, the current text of Standing Rule 11 needlessly constrains Board meetings to happen on Mondays; therefore

Be it resolved, Standing Rule 11 (Regularly Scheduled Board Meetings) shall be amended by adding the text underlined and deleting the text struck through:

11. Regularly Scheduled Board Meetings

The standing meeting of the Board of the Coastal San Pedro Neighborhood Council shall be on the third Monday of each month, or on another date ~~may be one week later~~ at the Board's discretion.

Motion from committee passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).

- d. Motion to Revise Standing Rule 10 (Recommended First Special Meeting of New Governing Board).

Rules & Bylaws Committee - 9 April 2016

Be it resolved, Standing Rule 10 on "Recommended First Special Meeting of New Governing Board" shall be revised by removing the text struck out and adding the underlined text:

~~10. Recommended First Special Meeting of New Governing Board~~

~~At its last meeting, a standing Governing Board should schedule a Special Meeting for the earliest practical date for the newly elected Governing Board to select officers and appoint committee chairs.~~

10. Interim Leadership

In the interim between July 1 and the first regular meeting of the Council, the officers of the previous term shall continue in their duties. In the event that the Presidency is vacated on July 1, the Vice President shall serve as President. If the position of Vice President is also vacated, the Secretary shall serve as President. If the position of Secretary is also vacated, the Treasurer shall serve as President. If the position of Treasurer is also vacated, the position shall be filled by lot.

Motion from committee passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).

- e. Motion to Revise Standing Rules 2 (organization and Composition of Committees) and 4 (Election of Committee Chairs and Vice Chairs).

Rules & Bylaws Committee - 9 April 2016

Whereas, the text of Standing Rules 2 and 4 regarding the operation of committees has slowly become unclear by virtue of incremental revision over the years; and

Whereas, the existing clause in Standing Rule 2 regarding conflict of interest and ethics rules should be removed because it would require all committee members (including those not on the Governing Board) to take City-approved ethics training and is therefore impractical; therefore

Be it resolved, Standing Rule 2 (Organization and Composition of Committees) and Standing Rule 4 (Election of Committee Chairs and Vice Chairs) shall be replaced with a single Standing Rule by removing the text struck out and adding the underlined text:

~~2. Organization and Composition of Committees~~

~~Standing committees of the Council shall have at least three members, at least one of whom shall be a member of the Governing Board. Committees shall require a quorum of three to transact business.~~

~~Committee members will be appointed by the Governing Board and must be ratified by the Board in order to vote at committee meetings. The Governing Board shall elect committee chairpersons. The Governing Board should appoint all committee chairs and members annually at the first meeting of a newly elected Board. Committee chairs and committee members serve until replaced by the Governing Board. State of California and City of Los Angeles conflict of interest and ethics rules shall apply to members of standing committees with regard to voting and other duties they perform as committee members. The president shall be considered a member of the committee for purposes of determining a quorum and casting votes.~~

~~4. Election of Committee Chairs and Vice Chairs~~

~~No stakeholder shall hold more than one Chair or Vice Chair on a CSPNC committee and the governing board is advised to take this into account when appointing Chairs and Vice Chairs.~~

2. Composition and Organization of Committees

Committees shall require a quorum of three to transact business. The President shall be considered a member of all committees for purposes of establishing a quorum and casting votes. In addition to the President, committees shall have at least three members, at least one of whom shall be a member of the Governing Board. No stakeholder may chair more than one committee.

Committee chairs and committee members shall be appointed by the Governing Board, and must be ratified by the Governing Board in order to vote at committee meetings.

The Governing Board shall appoint committee chairs and members annually at the first meeting of a newly elected Board and at other times as necessary.

Motion from committee passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).

f. Motion to Revise Standing Rule 1 (Governing Board Meeting Agenda).

Rules & Bylaws Committee - 9 April 2016

Whereas, the text of Standing Rule 1 regarding the Governing Board meeting agenda has slowly become unclear by virtue of incremental revision over the years; and

Whereas, the existing text does not prescribe procedures to be followed in case the initial Agenda Meeting fails to produce an agenda, nor does it specify who has responsibility for assembling the Board's agenda; therefore

Be it resolved, the text of Standing Rule 1 (Governing Board Meeting Agenda) shall be revised by adding the text underlined below and removing the text struck out:

1. Governing Board Meeting Agenda

~~The purpose of the agenda meeting is to determine which items will be placed on the Governing Board agenda. The agenda of the Governing Board shall be determined at a meeting of board members and stakeholders that will be convened at least seven days prior to the scheduled board meeting. The Vice President will preside at agenda committee meetings. In his or her absence the stakeholders present at the start of the meeting will elect a chair to preside at that agenda meeting. Motions must be submitted in writing. Wording of motions must be precise. Imprecise motions may be reworded at the agenda meeting or referred back to the individual or group submitting the motion. Motions must include the name of the board member who will move the motion. All board members and stakeholders present at the meeting may vote. A quorum for the purpose of transacting business shall be three, at least one of whom must be a board member. The standing Agenda Meeting shall be one week prior to each Board meeting, or may be one week earlier at the Board's discretion.~~

The purpose of the agenda meeting is to determine which items will be placed on the Governing Board agenda. The standing Agenda Meeting shall be at least one week prior to each Governing Board meeting. The Governing Board may choose a different date at its discretion.

A quorum for the purpose of transacting business shall be three, at least one of whom must be a Governing Board member. All Governing Board members and stakeholders present at the meeting may vote. In the event of a lack of quorum, it shall be the responsibility of the Vice President to schedule another Agenda Meeting. If an agenda cannot be developed prior to 72 hours before the Governing Board meeting, the Governing Board meeting shall be postponed by one week.

The Vice President shall preside at Agenda Committee meetings. In his or her absence, the stakeholders present at the start of the meeting shall elect a chair to preside at that Agenda Meeting. It shall be the responsibility of the chair of the Agenda Meeting to prepare the Board Meeting agenda and forward it to the Secretary.

All motions should be submitted in writing. Imprecise motions may be reworded for clarity at the Agenda Meeting or referred back to the individual or group submitting the motion. Motions originating in the Agenda Meeting that do not come from committees must include the name of the Governing Board member who will move the motion in the Governing Board meeting

Motion from committee passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Epperhart, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, and 0 abstention(s).

15. PUBLIC COMMENT:

- a. Stakeholder Leslie Jones commented that outside Fort MacArthur along Pacific Avenue from 34th to 36th, the weeds are very high and the vines are growing out onto the street. President Dimon commented that he has called both the base commander and CD15 and the issue should be handled shortly.

16. ANNOUNCEMENTS: None

17. APPOINTMENTS

- a. Board member James Beaza requested that Clay Marshall be appointed as chair of the Public Safety, Transportation and Planning Committee. **Motion by James Baeza to appointment Clay Marshall to the public safety, transportation and planning committee, seconded by George Palaziol, and passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, 0 abstention(s), and 1 left meeting early (Epperhart).**
- b. Appoint board member James Baeza as co-chair of the Public Safety, Transportation and Planning committee. **Motion by James Baeza to appointment Clay Marshall to the public safety, transportation and planning committee, seconded by George Palaziol, and passed with 11 yes (Baeza, Campbell, Dimon, Dominguez, Gelfand, Healy, Palaziol, Ross, Vassallo, and Villicano), 0 no, 0 abstention(s), and 1 left meeting early (Epperhart).**

18. ADJOURNMENT: The meeting was adjourned at 9:05 pm. The next meeting is May 16, 2016.

Respectfully submitted,
Sheryl Akerblom
for the Coastal San Pedro Neighborhood Council