

CSPNC Budget and Finance Committee Report – Nov. 12, 2013 Meeting

The CSPNC Budget and Finance Committee met on Nov. 12, 2013 at the Marine Exchange conference room. Present: Ted Shirley, Lydia Gutierrez, Dave Behar

Agenda:

1. Meeting called to order
2. Public Comment
3. Discussion of sponsorship requests - no requests before the committee at this time.
4. Discussion of Budget/Board spending
 - a. Discussed "Community Event Investment" motion brought by Dave Behar. Committee voted to amend motion to include oversight by Communications Committee and solicitation of 3 bids for potential purchase of tent. Committee discussed need to purchase tent prior to future events, as current tent does not properly promote CSPNC. Amended motion to purchase tent for CSPNC not to exceed \$1,500 passed by 2-1 vote (for official text of motion, see Board Meeting agenda).
 - b. Discussed "Community Video Outreach Investment" motion brought by Dave Behar. Committee discussed need to have video content for outreach purposes and purchase tent prior to future events, as current tent does not properly promote CSPNC. Motion to contract video, editing and distribution services from PV on Net for \$225 per month for six months passed by 2-1 vote (for official text of motion, see Board Meeting agenda).
 - c. Discussed "Logoed Items for Outreach Investment" motion brought by Dave Behar. Committee discussed need for logoed items, and voted to amend the motion and remove "logoed t-shirts" from motion. Amended motion to purchase logoed items for outreach not to exceed \$1,000 passed by 3-0 vote (for official text of motion, see Board Meeting agenda).
 - d. Discussed "Public Safety Outreach Investment" motion brought by Dave Behar. Committee discussed need to support an additional \$500 for the Public Safety Summit, as these costs were not originally considered in the motion already passed by the Board. Motion for \$500 towards postcards for the Public Safety Summit passed by 3-0 vote (for official text of motion, see Board Meeting agenda).
 - e. Tabled "Economic Development Summit Investment" motion until next Budget and Finance meeting.
5. Public Comment - none
6. Meeting adjourned

Coastal San Pedro Neighborhood Council
 Budget for Fiscal Year 2013-2014

Approved June 17, 2013

2013-2014
 Budget
 Spending To Date
 10-21-13

Net (Amount
 Remaining)

Commitments - 2013-
 2014
 Net (With
 Commitments &
 Estimated Costs) -
 2013 - 2014

Funds	Yearly Allocation	Rollover	Total	Net (Amount Remaining)	Commitments - 2013-2014	Net (With Commitments & Estimated Costs) - 2013 - 2014
	37,000	-	37,000			
Budget						
Codes	Category	%	Total	Net Total	Commitments & Estimated Costs	Net Estimated Total
	100 Operations					
AUD	Audio and Video Services		-	-	-	-
FAC	Facilities Related and Space Rental		1,200	215	215	215
POS	Postage		50	50	20	30
OFF	Office Equipment and Supplies		-	-	-	-
MIS	General Operations/Miscellaneous		3,000	2,649	3,225	(576)
EDU	Board Retreat/Training		200	(79)		(79)
TAC	Staffing and Temporary Help		-	-	-	-
TRL	Translation and Transcription		-	-	-	-
	Sub Total	12.0%	4,450	2,834	3,245	(411)
	200 Outreach					
ADV	Advertising		13,000	12,685	8,000	4,685
ELE	Election Outreach and related costs		2,000	2,000	1,200	800
EVE	Outreach Events		4,500	4,500	3,000	1,500
POS	Postage/mailings		350	350	2,300	(1,950)
EVE	Food and Refreshments for Events and Meetings		1,800	1,371	1,200	171
NEW	Newsletters		4,500	4,150	3,500	650
WEB	Website Maintenance		2,400	2,256	-	2,256
	Sub Total	77.2%	28,550	27,313	19,200	8,113
	300 Community Improvement					
CIP	Community Improvement Projects		-	-	-	-
	Sub Total	0.0%	-	-	-	-
	400 Neighborhood Purpose Grants					
GRT	Neighborhood Purpose Grants		4,000	4,000	500	3,500
	Sub Total	10.8%	4,000	4,000	500	3,500
	Grand Total		37,000	34,147	22,945	11,202

2013-2014 Spending To Date

Date	Payee	Amount	Budget Category	Comments
7/7/13	Core Networks	\$ 44.95	WEB	Web hosting
7/13/13	Go Daddy	\$ 90.06	WEB	Web/domain charges
7/13/13	Go Daddy	\$ 209.97	WEB	Web/domain charges
7/15/13	Happy Daze Publishing	\$ 960.00	FAC	Storage Space Rental - for whole year
7/15/13	The Sandwich Salon	\$ 174.75	EVE	Meeting food
7/23/13	Go Daddy	\$ 217.36	WEB	Web/domain charges
7/26/13	Go Daddy	\$ 64.34	WEB	Web/domain charges
7/27/13	Go Daddy	\$ 362.21	WEB	Web/domain charges
8/1/13	Go Daddy	\$ (76.70)	WEB	Web/domain charges
8/7/13	Core Networks	\$ 44.95	WEB	Web hosting
8/11/13	Go Daddy	\$ 9.17	WEB	Web/domain charges
8/16/13	Sorrento's	\$ 175.00	EDU	Retreat
8/16/13	Trader Joe's	\$ 54.42	EDU	Retreat
8/16/13	Bagel's Galore	\$ 50.00	EDU	Retreat
8/16/13	Sir Speedy Printing	\$ 209.74	ADV	Notebooks
8/19/13	Nazelle's	\$ 40.00	EVE	Meeting food
8/19/13	Maria's	\$ 83.79	EVE	Meeting food
8/19/13	One Hour Photo	\$ 105.00	ADV	Printing - certificates (mult. Months)
8/19/13	Von's	\$ 11.48	MIS	Water for meeting
8/30/13	Ave. I - PV on Net	\$ 350.00	MIS	Video services
9/7/13	Core Networks	\$ 44.95	WEB	Web hosting
9/26/13	The Corner Store	\$ 155.00	EVE/FAC	\$130 Meeting food, \$25 Room rental
10/4/13	The Mailroom	\$ 340.00	MIS	Kristina Smith - Admin. Services

10/8/13 Go Daddy	\$ (64.34) WEB	Web/domain charges
10/19/13 Go Daddy	\$ (285.51) WEB	Web/domain charges
10/19/13 Go Daddy	\$ (209.97) WEB	Web/domain charges
10/19/13 Go Daddy	\$ (90.06) WEB	Web/domain charges
10/19/13 Go Daddy	\$ (217.36) WEB	Web/domain charges

2013-2014 Commitments/Estimated Costs

Date	Payee	Amount	Budget Category	Comments
N/A	Kristina - Aug 2013 - June 2014	\$ 1,305.00		
N/A	Andy - Sound - July 2013 - June 2014	\$ 1,200.00		
N/A	Food for meetings/selection	\$ 1,200.00		
N/A	Water & Misc. for meetings	\$ 120.00		
N/A	Postage - mailing materials to DONE	\$ 20.00		
N/A	Selections Card - printing	\$ 1,200.00		
N/A	Selections Card - postage and handling	\$ 800.00		
N/A	Newsletter - printing	\$ 3,500.00		
N/A	Newsletter - postage and handling	\$ 1,500.00		
8/19/13	Music by Sea funding	\$ 3,000.00		
8/19/13	Friends of Cabrillo Marine Aquarium	\$ 2,000.00		
8/19/13	PV Land Conservancy funding	\$ 1,500.00		
8/19/13	Friday Morning Club funding (NPG)	\$ 500.00		
8/19/13	Posting fees - Kristina (\$75/month)	\$ 600.00		
9/16/13	Marine Mammal Care Center funding	\$ 1,000.00		
9/16/13	Angels Gate Cultural Center - Howl funding	\$ 500.00		
9/16/13	CSPNC Neighborhood Watch Program	\$ 3,000.00		