Monthly Expenditure Report

Reporting Month: June 2019 **Budget Fiscal Year: 2018-2019**

NC Name: Coastal San Pedro Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	**Total Spent**	**Remaining Balance**	**Outstanding**	**Commitments**	**Net Available**
$12483.63	$7903.85	$4579.78	$0.00	$0.00	$4579.78

Monthly Cash Flow Analysis					
Budget Category	**Adopted Budget**	**Total Spent this Month**	**Unspent Budget Balance**	**Outstanding**	**Net Available**
Office	$31750.00	$7903.85	$4579.78	$0.00	$4579.78
Outreach		$0.00		$0.00	
Elections		$0.00		$0.00	
Community Improvement Project	$0.00	$0.00	$0.00	$0.00	$0.00
Neighborhood Purpose Grants	$10250.00	$0.00	$0.00	$0.00	$0.00
Funding Requests Under Review: $0.00		Encumbrances: $0.00		Previous Expenditures: $29516.37	

Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
1	LLOYD STAFFING INC	06/11/2019	(Credit card transaction)	General Operations Expenditure	Office	$181.68
2	LLOYD STAFFING INC	06/11/2019	(Credit card transaction)	General Operations Expenditure	Office	$69.88
3	INT IN THE MAILROOM	06/13/2019	(Credit card transaction)	General Operations Expenditure	Office	$315.99
4	FAT TOMATO PIZZA	06/17/2019	(Credit card transaction)	General Operations Expenditure	Office	$194.32
5	THE HOME DEPOT #1005	06/18/2019	(Credit card transaction)	General Operations Expenditure	Office	$169.62
6	INT IN THE MAILROOM	06/19/2019	(Credit card transaction)	General Operations Expenditure	Office	$315.99
7	LLOYD STAFFING INC	06/20/2019	(Credit card transaction)	General Operations Expenditure	Office	$428.25
8	THE HOME DEPOT #1005	06/20/2019	(Credit card transaction)	General Operations Expenditure	Office	$52.54

9	ANDREW MENZES	05/22/2019	Resolved, the Coastal San Pedro Neighborhood Counc...	General Operations Expenditure	Office	$2895.00
10	Angels Gate Cultural Center	05/28/2019	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL O...	General Operations Expenditure	Office	$325.00
11	PERRY MAILING SERVICES	05/29/2019	Resolved, the Coastal San Pedro Neighborhood Counc...	General Operations Expenditure	Office	$2655.58
12	Angels Gate Cultural Center	06/03/2019	APPROVAL OF MONTHLY EXPENSES, INCLUDING APPROVAL O...	General Operations Expenditure	Office	$300.00
	Subtotal:					**$7903.85**

Outstanding Expenditures						
#	**Vendor**	**Date**	**Description**	**Budget Category**	**Sub-category**	**Total**
	Subtotal: Outstanding					**$0.00**

LLOYD STAFFING INC Transaction Receipt - Reference Number 268748026

From: LLOYD STAFFING INC (notifications@paytrace.com)

To: sakerblom@yahoo.com

Date: Tuesday, June 11, 2019, 9:07 AM PDT

LLOYD STAFFING INC
445 BROADHOLLOW RD
MELVILLE, NY 11747
631-777-7600
6/11/2019 12:06:42 PM

Reference Number:	268748026
Total:	$181.68
Transaction Type:	Sale
Transaction Status:	Pending Settlement
Card Type:	MasterCard
Card Number:	xxxxxxxxxxxx0817
Entry Method:	Keyed
Approval Code:	024457
Approval Message:	APPROVAL
CSC Result:	
Customer Name:	Coastal San Pedro NC
Invoice:	410563

Thank You

Employee Timesheet Submission

Employee Name	Akerblom, Sheryl	Customer Name	Coastal San Pedro NC
Assignment Number	260715	Department	
Period Ending Date	5/26/2019 12:00:00 AM	Report To	Doug Epperhart
Timesheet Approved By	epperhart@cox.net	Timesheet Approved On	5/21/2019 5:03:49 PM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
05/20/2019	05:30 PM	09:30 PM							4.00	0.00	R	APPROVED
05/21/2019	08:00 AM	10:30 AM							2.50	0.00	R	APPROVED
Totals									6.50	0.00		

Employee Comments	Monday, May 20, 2019 Board and Stakeholder meeting and minutes.
Client Comments	

INVOICE

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Credit Cards Accepted

Please remit payment to:
LLoyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: **631.370.7434**

BILL TO:
Attention of: Louis Dominguez
Coastal San Pedro Neighborhood Council
1353 W 25th Street
Suite #223
San Pedro, CA 90732

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
05/26/2019	410563	1	116950	Due Upon Receipt

PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT
05/20/19-05/26/19	TRANSCRIPT	Akerblom, Sheryl	6.50	27.95	$181.68

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLoyd supports JDRF with a donation to help fight diabetes.

PAY THIS AMOUNT > **TOTAL** **$181.68**

LLOYD STAFFING INC Transaction Receipt - Reference Number 268748383

From: LLOYD STAFFING INC (notifications@paytrace.com)

To: sakerblom@yahoo.com

Date: Tuesday, June 11, 2019, 9:08 AM PDT

LLOYD STAFFING INC
445 BROADHOLLOW RD
MELVILLE, NY 11747
631-777-7600
6/11/2019 12:07:42 PM

Reference Number:	268748383
Total:	$69.88
Transaction Type:	Sale
Transaction Status:	Pending Settlement
Card Type:	MasterCard
Card Number:	xxxxxxxxxxxx0817
Entry Method:	Keyed
Approval Code:	080282
Approval Message:	APPROVAL
CSC Result:	
Customer Name:	Coastal San Pedro NC
Invoice:	410663

Thank You

INVOICE

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Credit Cards Accepted

Please remit payment to:
LLoyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: 631.370.7434

BILL TO:
Attention of: Louis Dominguez
Coastal San Pedro Neighborhood Council
1353 W 25th Street
Suite #223
San Pedro, CA 90732

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
06/02/2019	410663	1	116950	Due Upon Receipt

PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT
05/27/19-06/02/19	TRANSCRIPT	Akerblom, Sheryl	2.50	27.95	$69.88

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLoyd supports JDRF with a donation to help fight diabetes.

PAY THIS AMOUNT >

TOTAL **$69.88**

Employee Timesheet Submission

Employee Name	Akerblom, Sheryl	Customer Name	Coastal San Pedro NC
Assignment Number	260715	Department	
Period Ending Date	6/2/2019 12:00:00 AM	Report To	Doug Epperhart
Timesheet Approved By	epperhart@cox.net	Timesheet Approved On	6/1/2019 2:26:00 PM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
05/30/2019	05:00 PM	07:30 PM							2.50	0.00	R	APPROVED
Totals									2.50	0.00		

Employee Comments	Thursday, May 30, 2019 Budget & Finance Committee meeting.
Client Comments	

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

06/12/2019 - 18:50 PDT

Sale

Total	$315.99
MasterCard	...0817
Name on Card	
Auth Code	025053
Trans ID	PK0227392669
Merchant No	...3929

Thank you for your business!

Customer copy

INVOICE

Invoice #: 0752-CSPNC
Invoice Date: Jun 12, 2019
Reference: MAY 2019 SERVICES
Due date: Jun 22, 2019

The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com
City of Los Angeles BTRC# 0000109027-0001-9

Amount due:
$315.99

Bill To:

Coastal San Pedro Neighborhood Council

l.dominguez@yahoo.com

Date	Description	Quantity	Price	Amount
May 31, 2019	MAY 2019 Services VIRTUAL OFFICE SERVICES: Includes printing and assembly of agenda packets for monthly meeting, printing of committee reports, agendas & meeting support documents requested by committee chairs; and physical posting of notices at Mailroom. Also includes telephone answering service and mailing of letters. Flat monthly rate $125.	1	$125.00	$125.00
May 31, 2019	MONTHLY WEBSITE SERVICES MAY 2019 Uploading and general maintenance of website files including announcement of upcoming meetings and events, posting of agendas/minutes and other related files. Flat monthly rate of $50.	1	$50.00	$50.00
May 31, 2019	MONTHLY STORAGE FEES. MAY 2019 Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, canopy, banners, etc.	1	$50.00	$50.00
	SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE MAY 2019: Emails sent through Constant Contact to stakeholder list announcing			

May 31, 2019	upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	$25.00	$25.00
May 31, 2019	Go Daddy Hosting Payment MAY 2019 Website Hosting Monthly Renewal. $20.99 per month. (Last payment will be in May due to new website hosted at Wix.com)	1	$20.99	$20.99
May 31, 2019	Constant Contact - MAY 2019 Constant Contact Service @ $45 per month. Paid by Mailroom due to CSPNC purchase card on file no longer being valid.	1	$45.00	$45.00
			Subtotal	$315.99
			Shipping	$0.00
			Total	**$315.99 USD**

Fat Tomato Pizza

1389 W Park Western Dr
San Pedro, CA 90732
(310) 514-8914

Server: A **Station: 4**

Order #: 28194	Delivery
(310) 625-1157	noel
2965 via cabrillo-marina	San Pedro

» SETTLED «

1 X-L R.P.V. PIZZA (x)	20.95
1 X-L R.P.V. PIZZA (x)	20.95
1 X-L FAT TMT WORKS (x)	20.95
1 X-L FAT TMT WORKS (x)	20.95
1 XL CHEESE PIZZA (x) PEPPERONI (x)	17.90
1 XL CHEESE PIZZA (x) PEPPERONI (x)	17.90
1 X-L VEGGIE LOVER (x)	20.95
1 X-L VEGGIE LOVER (x)	20.95
1 XL ALL RSTD VE (x)	20.95
1 XL ALL RSTD VE (x)	20.95
15% OFF	(30.51)
Delivery Charge	3.00
SUB TOTAL:	175.89
Tax 1:	16.43
ORDER TOTAL:	192.32
DELIVERY #001	2.00
TOTAL:	**$194.32**
Visa Tendered:	194.32
CHANGE:	0.00

Created: 6/17/2019 11:58:42 AM
SETTLED: 6/17/2019 12:03:59 PM

THANK YOU!

Fat Tomato Pizza
1389 W. Park Western Dr
San Pedro, CA 90732
310-514-8914

06/17/2019	11:56:16
Merchant ID:	**********5622
Device ID:	1131
Terminal ID:	PPX11.

Credit Sale:

Transaction #:	5
Card Type:	MasterCard
Account:	**********0817
Entry:	Manual

Amount: $194.32

TIP1: $_____.__

Total: $_____.__

STAN:	005
Auth. Code:	095577
Response:	AUTH/TKI
TRANS ID:	MCPEF5CWC0617

CUSTOMER COPY

More saving.
More doing.℠

JASON J OAKS@HOMEDEPOT.COM
2115 N GAFFEY ST. SAN PEDRO, CA 90731

1005 00011 32075 06/18/19 05:00 PM
CASHIER MICHAEL

081483816289 8FT FIH <A>
LIFETIME 8 FT. FIH ALMOND TABLE 74.98
044413174262 FOLD CHAIR <A>
INDOOR/OUTDOOR FOLDING CHAIR
4@19.98

SUBTOTAL 79.92
SALES TAX 154.90
TOTAL 14.72
XXXXXXXXXXXX0817 MASTERCARD $169.62

AUTH CODE 038529/4113117 USD$ 169.62
AID A0000000041010 TA
P.O.#/JOB NAME: 0 MASTERCARD

1005 11 32075 06/18/2019 3724

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 09/16/2019

****

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A $5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 65444 64450
PASSWORD: 19318 64439

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

THE MAILROOM

1840 S. GAFFEY STREET
SUITE 102
SAN PEDRO, CA 90731
3105141797

06/18/2019 - 17:24 PDT

Sale

Total	$315.99
MasterCard	...0817
Name on Card	
Auth Code	007828
Trans ID	PL0010492828
Merchant No	...3929

Thank you for your business!

Customer copy

INVOICE

Invoice #: 0761-CSPNC
Invoice Date: Jun 18, 2019
Reference: JUNE 2019 SERVICES
Due date: Jun 28, 2019

The Mailroom-Virtual Office Services

Attn: Kristina Smith
1840 S Gaffey St
Suite 102
San Pedro, CA 90731
United States

Phone: 310-918-8650
ksmith-mailroom@mail.com
City of Los Angeles BTRC# 0000109027-0001-9

Amount due:
$315.99

Bill To:

Coastal San Pedro Neighborhood Council

l.dominguez@yahoo.com

Date	Description	Quantity	Price	Amount
Jun 18, 2019	JUNE 2019 Services VIRTUAL OFFICE SERVICES: Includes printing and assembly of agenda packets for monthly meeting, printing of committee reports, agendas & meeting support documents requested by committee chairs; and physical posting of notices at Mailroom. Also includes telephone answering service and mailing of letters. Flat monthly rate $125.	1	$125.00	$125.00
Jun 18, 2019	MONTHLY WEBSITE SERVICES JUNE 2019 Uploading and general maintenance of website files including announcement of upcoming meetings and events, posting of agendas/minutes and other related files. Flat monthly rate of $50.	1	$50.00	$50.00
Jun 18, 2019	MONTHLY STORAGE FEES. JUNE 2019 Storage fees for storing sound equipment, file cabinet w/files, current printer, old outdated printer & sorter, paper goods, canopy, banners, etc.	1	$50.00	$50.00
	SOCIAL MEDIA/EMAIL BLAST MONTHLY FEE JUNE 2019: Emails sent through Constant Contact to stakeholder list announcing			

Jun 18, 2019	upcoming committee meetings and monthly meetings. Also includes posting of meetings on CSPNC Facebook page.	1	$25.00	$25.00
Jun 18, 2019	Go Daddy Hosting Payment JUNE 2019 Website Hosting Monthly Renewal. $20.99 per month. (Last payment will be in May due to new website hosted at Wix.com)	1	$20.99	$20.99
Jun 18, 2019	Constant Contact - JUNE 2019 Constant Contact Service @ $45 per month. Paid by Mailroom due to CSPNC purchase card on file no longer being valid.	1	$45.00	$45.00
			Subtotal	$315.99
			Discount ($0.00)	$0.00
			Shipping	$0.00
			Total	**$315.99 USD**

LLOYD STAFFING INC Transaction Receipt - Reference Number 270257857

From: LLOYD STAFFING INC (notifications@paytrace.com)

To: sakerblom@yahoo.com

Date: Thursday, June 20, 2019, 11:58 AM PDT

LLOYD STAFFING INC
445 BROADHOLLOW RD
MELVILLE, NY 11747
631-777-7600
6/20/2019 2:57:32 PM

Reference Number:	270257857
Total:	$428.25
Transaction Type:	Sale
Transaction Status:	Pending Settlement
Card Type:	MasterCard
Card Number:	xxxxxxxxxxxx0817
Entry Method:	Keyed
Approval Code:	024748
Approval Message:	APPROVAL
CSC Result:	
Customer Name:	Coastal San Pedro NC
Invoice:	Pro forma 6/17-6/18

Thank You

INVOICE

Please remit payment to:
LLoyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: 631.370.7434

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Credit Cards Accepted

BILL TO:
Attention of: Louis Dominguez
Coastal San Pedro Neighborhood Council
1353 W 25th Street
Suite #223
San Pedro, CA 90732

Thank you for choosing Lloyd Staffing

PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
06/23/2019	411012	1	116950	Due Upon Receipt

PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT
06/17/19-06/23/19	TRANSCRIPT	Akerblom, Sheryl	10.00	27.95	$279.50

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLoyd supports JDRF with a donation to help fight diabetes.

PAY THIS AMOUNT >

TOTAL **$279.50**

Employee Timesheet Submission

Employee Name	Akerblom, Sheryl	Customer Name	Coastal San Pedro NC
Assignment Number	260715	Department	
Period Ending Date	6/23/2019 12:00:00 AM	Report To	Doug Epperhart
Timesheet Approved By	epperhart@cox.net	Timesheet Approved On	6/18/2019 1:48:11 PM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
06/17/2019	05:00 PM	11:00 PM							6.00	0.00	R	APPROVED
06/18/2019	07:00 AM	11:00 AM							4.00	0.00	R	APPROVED
Totals									10.00	0.00		

Employee Comments	Monday, June 17, 2019 board and stakeholder meeting, prep, follow up, and minutes.
Client Comments	

INVOICE

Please remit payment to:
LLoyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: 631.370.7434

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Credit Cards Accepted

Attention of: Louis Dominguez
BILL TO: Coastal San Pedro

Thank you for choosing Lloyd Staffing PO#

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
06/23/2019	411013	1	116950	Due Upon Receipt

PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT
06/17/19-06/23/19	BOOK	Akerblom, Sheryl	5.00	29.75	$148.75

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLoyd supports JDRF with a donation to help fight diabetes.

PAY THIS AMOUNT > TOTAL $148.75

Employee Timesheet Submission

Employee Name	Akerblom, Sheryl	Customer Name	Coastal San Pedro NC
Assignment Number	260714	Department	Accounting and Finance
Period Ending Date	6/23/2019 12:00:00 AM	Report To	Doug Epperhart
Timesheet Approved By	epperhart@cox.net	Timesheet Approved On	6/18/2019 1:34:29 PM

Date	IN 1	OUT 1	IN 2	OUT 2	IN 3	OUT 3	IN 4	OUT 4	Total Hours	Expenses	Pay Code	Approval
06/17/2019	07:00 AM	12:00 PM							5.00	0.00	R	APPROVED
Totals									5.00	0.00		

Employee Comments	Bookkeeping for June 2 of 2
Client Comments	

INVOICE

Please remit payment to:
LLoyd Staffing, Inc.
PO Box 780994
Philadelphia, PA 19178-0994
Billing inquiries: 631.370.7434

You may pay by ACH/wire to:
Wells Fargo Bank, N.A.
Routing #: 121000248
Account #: 4060542594

Credit Cards Accepted

BILL TO: Attention of: Louis Dominguez
Coastal San Pedro Neighborhood Council
1353 W 25th Street
Suite #223
San Pedro, CA 90732

Thank you for choosing Lloyd Staffing

DATE	INVOICE NO.	PAGE	ACCOUNT NO.	TERMS:
06/19/19	Pro Forma	1	116950	Due Upon Receipt

PERIOD	DESCRIPTION & EMPLOYEE		HOURS	RATE	AMOUNT
06/17/19-06/18/19	TRANSCRIPT	Akerblom, Sheryl	10.00	27.95	279.50
5/17/19-06/17/19	BOOK	Akerblom, Sheryl	5.00	29.75	148.75

Thank you for your part in our Placements with a Purpose program. Every placement generated by LLoyd supports JDRF with a donation to help fight diabetes.

PAY THIS AMOUNT > TOTAL $428.25

Re: WEEKENDING 06.23.19 Invoices: 411012-13

From: Sheryl Akerblom (sakerblom@yahoo.com)

To: Accounts-Receivable@LloydStaffing.com

Date: Sunday, June 30, 2019, 11:31 AM PDT

Hello,

Please note both invoice411012 and 411013 were paid by pro forma invoice on June 20th.

Please see attached documentation:

Thank you,
Sheryl Akerblom
Bookkeeper for CSPNC

On Thursday, June 27, 2019, 9:12:59 AM PDT, Accounts-Receivable <Accounts-Receivable@LloydStaffing.com> wrote:

Attached please find your current invoice. Please contact our office if there are any questions about this invoice -- call 631-370-7434.

Attached please find document number 411012-13

AR@LLoydStaffing.com
lloyd
connecting talent
Accounting: 631-370-7434

DISCLAIMER: The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you receive this transmission in error, please contact the sender immediately and delete the material from your computer.

06301900.PDF
312.6kB

More saving.
More doing.℠

JASON_J_OAKS@HOMEDEPOT.COM
2115 N GAFFEY ST. SAN PEDRO, CA 90731

1005 00010 94358 06/20/19 11:55 AM
CASHIER SHELLY

841101006627 6FT TABLE <A> 47.98
LIFETIME 6FT FOLD-IN-HALF TABLE

SUBTOTAL	47.98
SALES TAX	4.56
TOTAL	$52.54

XXXXXXXXXXXX0817 MASTERCARD
USD$ 52.54
AUTH CODE 052011/2100960 TA
AID A0000000041010 MASTERCARD

P.O.#/JOB NAME: 0

RETURN POLICY DEFINITIONS

	POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90	09/18/2019

****
DID WE NAIL IT?

Take a short survey for a chance TO WIN
A $5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 190010 189015
PASSWORD: 19320 189005

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

ANDREW PHILIP MENZES

423 West 20th Street
San Pedro, CA 90731
P: 3107554559
macksgeemail@gmail.com

Invoice
Invoice # 22018
Date: Apr 24, 2019
Due date: Jun 23, 2019

Bill To
Coastal SPNC
ATTN: Treasurer, Coastal SPNC
1840 S. Gaffey Street #34
San Pedro, CA 90731
cspnc.org

#	Item	Qty	Unit cost	Amount
1	Coastal Meeting Flat Rate	6	$195.00	$1,170.00
2	Audio Tech Hourly	15	$65.00	$975.00
3	Equipment Pickup & Delivery	3	$50.00	$150.00
4	Strike / Set Hourly	6	$50.00	$300.00
5	Business Hours Key Pickup	6	$50.00	$300.00

Notes:

Subtotal: $2,895.00

Payment Options
Make checks payable to
Andrew Philip Menzes

Total: $2,895.00
Paid: $0.00

Balance Due: $2,895.00

ANDREW PHILIP MENZES

423 West 20th Street
San Pedro, CA 90731
P: 3107554559
macksgeemail@gmail.com

Invoice
Estimate # 12019
Date: Jun 27, 2019
Due date: Jul 11, 2019

Bill To
Coastal SPNC
ATTN: Treasurer, Coastal SPNC
1840 S. Gaffey Street #34
San Pedro, CA 90731
cspnc.org

#	Item	Qty	Unit cost	Amount
1	Coastal Meeting July18-Dec18 Flat rate for keys, tables, chairs and audio(Ended 1/1/2019)	6	$195.00	$1,170.00
2	Equipment Pickup & Delivery Hourly Jan 2019 - Jun 2019 6 Months @ .5hrs each	3	$50.00	$150.00
3	Business Hours Key Pickup Jan 2019 - Jun 2019	6	$50.00	$300.00
4	Strike/ Set Hourly Jan 2019 - June 2019 Mtg Setup and Cleanup	6	$50.00	$300.00
5	Audio Tech Hourly Jan. Mtg Adj @ 8pm	1.5	$65.00	$97.50
6	Audio Tech Hourly Feb. Mtg Adj @ 10pm	3.5	$65.00	$227.50
7	Audio Tech Hourly Mar. Mtg Adj @ 830pm	2	$65.00	$130.00
8	Audio Tech Hourly Apr. Mtg Adj @ 930pm	3	$65.00	$195.00
9	**Estimated Audio Tech Hourly** May Mtg Estimate based on Jan-Apr19 hours	2.5	$65.00	$162.50
10	**Estimated Audio Tech Hourly** June Mtg Estimate based on Jan-Apr19 hours	2.5	$65.00	$162.50

Notes: This Detailed Estimate is Intended for The CSPNC Budget and Finance Committee and is for Reference Only.

Subtotal: $2,895.00

Payment Options
Make checks payable to
Andrew Philip Menzes

Total: $2,895.00

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: COASTAL SAN PEDRO	Meeting Date: May 20, 2019
Budget Fiscal Year: 2018-2019	Agenda Item No: 23. Andrew Menzes $2,895
Board Motion and/or Public Benefit Statement (CIP and NPG):	Resolved, the Coastal San Pedro Neighborhood Council shall pay Andrew Menzies $2,895.00 for audio and meeting services from July 2018 through June 2019 (see attached invoice, two pages).
Method of Payment: (Select One)	■ Check ☐ Credit Card ☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Robert Bryant	At-Large				X		
Isiah Cade	At-Large	X					
Rudy Caseres	At-Large	X					
Louis Dominguez	Treasurer				X		
Doug Epperhart	President	X					
Anna Erneholm	At-Large				X		
Bob Gelfand	At-Large	X					
Noel Gould	At-Large	X					
Richard Havenick	At-Large	X					
Erika Hernandez	At-Large	X					
Daniel Kohn	At-Large				X		
John Kopczynski	At-Large	X					
Kathleen Martin	At-Large	X					
Kavitha Muthuswamy	At-Large				X		
Dean Pentcheff	Vice President	X					
Shannon Ross	Secretary				X		
Robin Rudisill	At-Large	X					
Board Quorum: 9	Total:	11	—	—	6	—	—

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: D Epperhart	Authorized Signature:
Print/Type Name: DOUG EPPERHART	Print/Type Name: LOUIS DOMINGUEZ
Date: May 20, 2019	Date: May 20, 2019

Angels Gate Cultural Center
3601 S. Gaffey St
San Pedro, CA 90731 US
310.519.0936
Terry@angelsgateart.org
www.angelsgateart.org

Invoice

BILL TO
Coastal Neighborhood Council
Coastal San Pedro Neighborhood Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7693	05/23/2019	$325.00	06/01/2019	Due on receipt	

DATE	DESCRIPTION	AMOUNT
05/01/2019	Meeting in classroom G	50.00
05/02/2019	Meeting in classroom G	50.00
05/04/2019	Meeting in classroom G	50.00
05/06/2019	Meeting in classroom G	25.00
05/09/2019	Meeting in classroom G	50.00
05/13/2019	Meeting in classroom G	50.00
05/30/2019	Meeting in classroom G	50.00

BALANCE DUE **$325.00**

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: COASTAL SAN PEDRO	**Meeting Date:** May 20, 2019
Budget Fiscal Year: 2018-2019	**Agenda Item No:** 17. Expenses
Board Motion and/or Public Benefit Statement (CIP and NPG):	17. Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighbor-hood Council expenses including (but not limited to) Lloyd Staffing, The Mailroom, Angels Gate Cul-tural Center meeting expenses, vendor(s) for meeting refreshments, and office supplies.
Method of Payment: (Select One)	■ Check ☐ Credit Card ☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Robert Bryant	At-Large				X		
Isiah Cade	At-Large	X					
Rudy Caseres	At-Large	X					
Louis Dominguez	Treasurer				X		
Doug Epperhart	President	X					
Anna Erneholm	At-Large				X		
Bob Gelfand	At-Large	X					
Noel Gould	At-Large	X					
Richard Havenick	At-Large	X					
Erika Hernandez	At-Large	X					
Daniel Kohn	At-Large				X		
John Kopczynski	At-Large	X					
Kathleen Martin	At-Large	X					
Kavitha Muthuswamy	At-Large				X		
Dean Pentcheff	Vice President	X					
Shannon Ross	Secretary				X		
Robin Rudisill	At-Large	X					
Board Quorum: 9	**Total:**	11	—	—	6	—	—

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: D Epperhart	Authorized Signature:
Print/Type Name: DOUG EPPERHART	Print/Type Name: LOUIS DOMINGUEZ
Date: May 20, 2019	Date: May 20, 2019

PERRY MAILING SERVICES

2531 W. 237TH ST STE #126
TORRANCE CA 90505

Invoice

Date	Invoice #
5/6/2019	14315

Bill To
COASTAL SAN PEDRO NEIGHBORHOOD COUNCIL 376 W. 14TH ST. SAN PEDRO, CA. 90731

P.O. No.	Terms	Project
VBL	Due on recpt	

Quantity	Description	Rate	Amount
11,399	POSTAGE @ PRE-SORT STANDARD RATES. (**MAY 2019 NEWSLETTER MAILING**)	0.162	1,846.64
11,399	MAILING & LETTER SHOP SERVICES: (**MAY 2019 - COASTAL CURRENTS - NEWSLETTER MAILING**) SORT BY CARRIER ROUTE & WALK SEQUENCE SATURATION USING SELECTED CARRIER ROUTES FROM RESIDENTIAL MAILING LIST. (90731 & 90732) CREATE BARCODE SACK TAGS FROM U.S.P.S - E.D.D.M. MAILING SOFTWARE (EVERY DOOR DIRECT MAIL) SORT, TIE, SACK, STRAP, PALLETIZE, SHRINK WRAP, PREPARE POSTAL VERIFICATION REPORT, AND SUBMIT POSTAL VERIFICATION REPORT VIA "POSTAL 1" SOFTWARE.	0.06	683.94
2	COURIER SERVICE: DELIVERY OF FINISHED MAILING TO TORRANCE MAIN POST OFFICE, AND "DROP SHIP", ALL MAIL TO SAN PEDRO MAIN POST OFFICE. (**Confirmation of receipt of this quote via e-mail, or verbal authorization from client is required prior to commencement of data management and lettershop services**) **POSTAGE, MAILING SERVICES, COMPUTER SERVICES, AND ALL DELIVERY FEES, DEPOSIT MUST BE RECEIVED PRIOR TO DELIVERY OF FINISHED MAILING TO POST OFFICE, AND WILL BE FOLLOWED WITH U.S.P.S. POSTAL RECEIPT. (**PROOF OF DELIVERY**) **ALL SERVICES ARE PRO-RATED AND INVOICED TO EXACT PC. COUNT MAILED.** == ADDITIONAL FEE IF INVOICE IS PAID VIA, CREDIT OR DEBIT CARD ==	62.50	125.00

Thank you for your business.

Total $2,655.58

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: COASTAL SAN PEDRO	**Meeting Date:** May 20, 2019
Budget Fiscal Year: 2018-2019	**Agenda Item No:** 21. Newsletter Distribution
Board Motion and/or Public Benefit Statement (CIP and NPG):	Resolved, the Coastal San Pedro Neighborhood Council (CSPNC) authorizes an expenditure not to exceed $2700 for Perry Mailing Service to distribute the CSPNC newsletter.
Method of Payment: (Select One)	■ Check ☐ Credit Card ☐ Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Robert Bryant	At-Large				X		
Isiah Cade	At-Large	X					
Rudy Caseres	At-Large	X					
Louis Dominguez	Treasurer				X		
Doug Epperhart	President	X					
Anna Erneholm	At-Large				X		
Bob Gelfand	At-Large	X					
Noel Gould	At-Large	X					
Richard Havenick	At-Large	X					
Erika Hernandez	At-Large	X					
Daniel Kohn	At-Large				X		
John Kopczynski	At-Large	X					
Kathleen Martin	At-Large	X					
Kavitha Muthuswamy	At-Large				X		
Dean Pentcheff	Vice President	X					
Shannon Ross	Secretary				X		
Robin Rudisill	At-Large	X					
Board Quorum: 9	**Total:**	11	—	—	6	—	—

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Authorized Signature: D Epperhart	Authorized Signature:
Print/Type Name: DOUG EPPERHART	Print/Type Name: LOUIS DOMINGUEZ
Date: May 20, 2019	Date: May 20, 2019

Angels Gate Cultural Center
3601 S. Gaffey St
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310.519.0936
Terry@angelsgateart.org
www.angelsgateart.org

Invoice

BILL TO
Coastal Neighborhood Council
Coastal San Pedro Neighborhood Council

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7694	05/23/2019	$300.00	06/01/2019	Due on receipt	

DATE	DESCRIPTION	AMOUNT
06/03/2019	Meeting in classroom G	50.00
06/05/2019	Meeting in classroom G	50.00
06/06/2019	Meeting in classroom G	50.00
06/08/2019	Meeting in classroom G	50.00
06/10/2019	Meeting in classroom G	50.00
06/27/2019	Meeting in classroom G	50.00

BALANCE DUE **$300.00**

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form

NC Name: COASTAL SAN PEDRO	**Meeting Date:** May 20, 2019
Budget Fiscal Year: 2018-2019	**Agenda Item No:** 17. Expenses
Board Motion and/or Public Benefit Statement (CIP and NPG):	17. Approval of Monthly Expenses, including approval of Treasurer's payment of all recurring Neighbor-hood Council expenses including (but not limited to) Lloyd Staffing, The Mailroom, Angels Gate Cul-tural Center meeting expenses, vendor(s) for meeting refreshments, and office supplies.
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Isiah Cade	At-Large	X					
Rudy Caseres	At-Large	X					
Louis Dominguez	Treasurer				X		
Doug Epperhart	President	X					
Anna Erneholm	At-Large				X		
Bob Gelfand	At-Large	X					
Noel Gould	At-Large	X					
Richard Havenick	At-Large	X					
Erika Hernandez	At-Large	X					
Daniel Kohn	At-Large				X		
John Kopczynski	At-Large	X					
Kathleen Martin	At-Large	X					
Kavitha Muthuswamy	At-Large				X		
Dean Pentcheff	Vice President	X					
Shannon Ross	Secretary				X		
Robin Rudisill	At-Large	X					
Board Quorum: 9	**Total:**	11	—	—	6	—	—

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Authorized Signature: D Epperhart	Authorized Signature:
Print/Type Name: DOUG EPPERHART	Print/Type Name: LOUIS DOMINGUEZ
Date: May 20, 2019	Date: May 20, 2019